



Agricultural Water Proposed Rule SPEAKER REQUEST FORM

Thank you for inviting an FDA representative to participate in your event. To assist us with responding to your request, please provide as much information as possible in the form below and return it to AgWater@fda.hhs.gov. We will respond as quickly as possible upon receipt.

EVENT DETAILS	
Name of event	
Host/organizer/sponsor	
Preferred date & time	
Location	
Purpose/theme	
Requested name of speaker (if any)	
Other FDA employees invited to speak at the event	
Moderator of the event and/or individual introducing the FDA speaker	
Event registration fee/and/or fee range for attendees	
Attach/provide draft agenda (if possible)	
Meeting Platform (In-person or virtual)	

FORMAT DETAILS

Proposed role of speaker (e.g., keynote, session speaker, panelist, Q/A)	
Duration of session/remarks/etc.	

AUDIENCE

Approximate number of attendees	
Audience profile (e.g., government, industry, growers, international, consumers, etc.)	

MEDIA

Open or closed to media (if open to press, please provide a POC)	
Webcast	
Video recorded	

CONTENT DETAILS

Request topic/areas of discussion	
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