

# Centers for Medicare & Medicaid Services (CMS) 7500 Security Blvd Baltimore, MD 21244-1850

# Standard Companion Guide Health Care Claim Payment/Advice (835)

# Based on ASC X12N Technical Report Type 3 (TR3), Version 005010X221A1

Companion Guide Version Number: 6.0, May 2020

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#### **Disclosure Statement**

The Centers for Medicare & Medicaid Services (CMS) is committed to maintaining the integrity and security of health care data in accordance with applicable laws and regulations. Disclosure of Medicare claims is restricted under the provisions of the Privacy Act of 1974 and Health Insurance Portability and Accountability Act of 1996 (HIPAA). This Companion Guide (CG) is to be used for conducting Medicare business only.

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#### **Preface**

This CG to the Accredited Standards Committee (ASC) X12N Technical Report Type 3 (TR3) Version 005010 and associated errata adopted under HIPAA clarifies and specifies the data content when exchanging transactions electronically with Medicare. Transmissions based on this CG, used in tandem with the TR3 are compliant with both ASC X12N syntax and those guides. This CG is intended to convey information that is within the framework of the TR3 adopted for use under HIPAA. This CG is not intended to convey information that in any way exceeds the requirements or usages of data expressed in the TR3.

This CG contains instructions for electronic communications with the publishing entity, as well as supplemental information for creating transactions while ensuring compliance with the associated ASC X12N TR3s and the Council for Affordable Quality Healthcare – Committee on Operating Rules for Information Exchange (CAQH CORE) CG operating rules.

In addition, this CG contains the information needed by Trading Partners to send and receive electronic data with the publishing entity, who is acting on behalf of CMS, including detailed instructions for submission of specific electronic transactions. The instructional content is limited by ASC X12N's copyrights and Fair Use statement.

## **Table of Contents**

|   | 1 Inti                                     |
|---|--|
| 1 | 1.1  |
|   | 1.2  |
| 2 |  |
| 2 |  |
| 3 | 2 Get                                      |
| 3 | 2.1  |
|   |  |
| 5 |  |
| 6 |  |
| 6 |  |
| 6 |  |
|   |  |
|   |  |
|   |  |
| 6 | 2.2<br>2.3<br>3 Tes<br>4 Cor<br>4.1<br>4.2 |

| Asynchronous Dial-up Bulletin board system   | 8  |
|--|----|
| 4.4 Security Protocols and Passwords         | 8  |
| 5 Contact Information                        | 9  |
| 5.1 EDI Customer Service                     | 9  |
| 5.2 EDI Technical Assistance                 | 10 |
| 5.3 Trading Partner Service Number           | 10 |
| 5.4 Applicable Websites / Email              | 10 |
| 6 Control Segments Envelopes                 | 10 |
| 6.1 ISA-IEA                                  | 11 |
| 6.2 GS-GE                                    | 12 |
| 6.3 ST-SE                                    | 12 |
| 7 Specific Business Rules                    | 12 |
| 8 Acknowledgments and Reports                | 13 |
| 8.1 999 Implementation Acknowledgment        | 13 |
| 9 Trading Partner Agreement                  | 13 |
| 10 Transaction-Specific Information          | 13 |
| 10.1 Header                                  | 13 |
| 10.1.1 Loop 1000A Payer Identification       | 14 |
| 10.1.2 Loop 1000B Payee Identification       | 14 |
| 10.2 Detail Structures                       | 14 |
| 10.2.1 Loop 2000 Header Number               | 14 |
| 10.2.2 Loop 2100 Claim Payment Information   | 15 |
| 10.2.3 Loop 2110 Service Payment Information | 16 |
| 10.3 Summary                                 | 17 |
| 11 Appendices                                | 18 |
| 11.1 Implementation Checklist                | 18 |
| 11.2 Transmission Examples                   | 18 |
| 11.3 Frequently Asked Questions              | 19 |
| 11.4 Acronym Listing                         | 19 |
| 11.5 Change Summary                          | 21 |

# **List of Tables**

| Table 1 – EDI Transactions and Code List References                             | 2   |
|---|-----|
| Table 2 – Additional EDI Resources  | ••• |
| Table 3 – EDI Customer Service Information                                      | •   |
| Table 4 – Control Segments / Envelope Requirements                              |     |
| Table 5 – WPS Delimiters  |     |
| Table 6 – Detail Structures Business Rules and Limitations                      |     |
| Table 8 – Loop 1000A Payer Identification                                       |     |
| Table 9 – Loop 1000B Payee Identification<br>Table 10 – Loop 2000 Header Number |     |
| Table 11 – Loop 2100 Claim Payment Information                                  |     |
| Table 13 – Summary Specific Requirements  | •   |
| Table 15 – Companion Guide Version History                                      |     |
| List of Figures   |     |
| Figure 1 – 835 Example  |     |

#### 1 Introduction

This document is intended to provide information from the author of this guide to Trading Partners to give them the information they need to exchange Electronic Data Interchange (EDI) data with the author. This includes information about registration, testing, support, and specific information about control record setup.

An EDI Trading Partner is defined as any Medicare customer (e.g., provider/supplier, billing service, clearinghouse, or software vendor) that transmits to, or receives electronic data from Medicare. Medicare's EDI transaction system supports transactions adopted under HIPAA as well as additional supporting transactions as described in this guide.

Medicare Fee-For-Service (FFS) is publishing this CG to clarify, supplement, and further define specific data content requirements to be used in conjunction with, and not in place of, the ASC X12N Technical Report Type 3 (TR3) Version 005010 and associated errata for all transactions mandated by HIPAA and/or adopted by Medicare FFS for EDI.

This CG provides communication, connectivity, and transaction-specific information to Medicare FFS Trading Partners and serves as the authoritative source for Medicare FFS-specific EDI protocols.

Additional information on Medicare FFS EDI practices are referenced within Internet-only Manual (IOM) Pub. 100-04 Medicare Claims Processing Manual:

- Chapter 22 Remittance Advice can be accessed at <a href="https://www.cms.gov/Regulations-andGuidance/Guidance/Manuals/downloads/clm104c22.pdf">https://www.cms.gov/Regulations-andGuidance/Guidance/Manuals/downloads/clm104c22.pdf</a>.
- Chapter 24 General EDI and EDI Support, Requirements, Electronic Claims, and Mandatory Electronic Filing of Medicare Claims. This document can be accessed at <a href="https://www.cms.gov/Regulations-and-Guidance/Guidance/Manuals/downloads/clm104c24.pdf">https://www.cms.gov/Regulations-and-Guidance/Guidance/Manuals/downloads/clm104c24.pdf</a>.

## 1.1 Scope

EDI addresses how s exchange professional and institutional claims, claim acknowledgments, claim remittance advice claim status inquiry and responses, and eligibility inquiry and responses electronically with Medicare. This CG also applies to ASC X12N 835 transactions that are being exchanged with Medicare by third parties such as clearinghouses, billing services, or network service vendors.

This CG provides technical and connectivity specification for the 835 Health Care Claim Payment/Advice transaction Version 005010X221A1.

#### 1.2 Overview

This CG includes information needed to commence and maintain communication exchange with Medicare. In addition, this CG has been written to assist you in designing and implementing the ASC X12N 835 transaction standards to meet Medicare's processing standards. This information is organized in the sections listed below:

- <u>Getting Started</u>: This section includes information related to hours of operation, data services, and audit procedures. Information concerning registration and the testing process is also included in this section.
- <u>Testing and Certification Requirements</u>: This section includes detailed transaction testing information as well as certification requirements needed to complete transaction testing with Medicare.
- <u>Connectivity/Communications</u>: This section includes information on Medicare's transmission procedures as well as communication and security protocols.
- <u>Contact Information</u>: This section includes EDI customer service, EDI technical assistance, services and applicable websites.
- <u>Control Segments/Envelopes</u>: This section contains information needed to create the Interchange Control Header/Trailer (ISA/IEA), Functional Group Header/Trailer (GS/GE), and Transaction Set Header/Trailer (ST/SE) control segments for transactions to be submitted to or received from Medicare.
- Specific Business Rules and Limitations: This section contains Medicare business rules and limitations specific to the ASC X12N 835.
- <u>Acknowledgments and Reports</u>: This section contains information on all transaction acknowledgments sent by Medicare and report inventory.
- <u>Agreement</u>: This section contains information related to implementation checklists, transmission examples, Trading Partner Agreements and other resources.
- <u>Transaction Specific Information</u>: This section describes the specific CMS requirements over and above the information in the ASC X12N 835 TR3.

#### 1.3 References

The following websites provide information for where to obtain documentation for Medicare-adopted EDI transactions and code lists.

| Resource   | Web Address   |
|--|---|
| ASC X12N TR3s  | The official ASC X12 website.                       |
| Washington Publishing Company Health Care Code Lists | The official Washington Publishing Company website. |

Table 1 – EDI Transactions and Code List References

#### 1.4 Additional Information

EDI (Electronic Data Interchange) provides Trading Partners with an efficient tool for the automatic transmission of business data from one computer application directly to another. Trading Partners do not need to worry about different incompatible computer systems. Through the use of EDI message standards like Real – time and batch, data may be communicated quickly, efficiently and accurately, irrespective of the

users' internal hardware and software types. The successful implementation of EDI provides major benefits for all the Trading Partners involved:

- Cost efficiency significantly reducing the volume of paper to be handled.
- Increased speed large volumes of data can be communicated from one computer to another in a matter of minutes, enabling faster response and greater customer satisfaction.
- Improved accuracy EDI eliminates the inevitable errors resulting from manual data input.
   Better logistics management and increased productivity EDI enables companies to better
- manage and control production, purchasing and delivery requirements.

The website linked in the following table provides additional resources for HIPAA Version 005010 implementation:

| Resource                    | Web Address                                    |
|-----------------------------|--|
| Medicare FFS EDI Operations | https://www.cms.gov/ElectronicBillingEDITrans/ |

Table 2 – Additional EDI Resources

# 2 Getting Started

## 2.1 Working Together

WPS Health Solutions is dedicated to providing communication channels to ensure communication remains constant and efficient. WPS Health Solutions has several options to assist the community with their electronic data exchange needs. By using any of these methods, WPS Health Solutions is focused on supplying the Trading Partner community with a variety of support tools.

An EDI help desk is established for the first point of contact for basic information and troubleshooting. The help desk is available to support most EDI questions/incidents while at the same time being structured to triage each incident if more advanced research is needed. Email is also accepted as a method of communicating with WPS Health Solutions EDI. The email account is monitored by knowledgeable staff ready to assist you. When communicating via email, please exclude any Protected Health Information (PHI) to ensure security is maintained. In addition to the WPS Health Solutions EDI help desk and email access, see Section 5 for additional contact information.

WPS Health Solutions also has several external communication components in place to reach out to the Trading Partner community WPS Health Solutions posts all critical updates, system issues, and EDI-specific billing material to their website, <a href="http://www.wpshealth.com/resources/provider-resources/edi/index.shtml">http://www.wpshealth.com/resources/provider-resources/edi/index.shtml</a>. All Trading Partners are encouraged to visit this page to ensure familiarity with the content of the site. WPS Health Solutions also distributes EDI-pertinent information in the form of an EDI newsletter or comparable publication, which is posted to the website every 3 months. In addition to the website, a distribution list has been established in order to broadcast urgent messages. Please register for WPS Health Solutions' distribution list by going to <a href="http://www.wpsgha.com/">http://www.wpsgha.com/</a>, select eNews located at the bottom of the page, enter your e-mail address, and check the lists you would like to sign up for (general, state-specific, or specialty specific lists are all available).

## 2.2 Trading Partner Registration

An EDI Trading Partner is any entity (provider, billing service, clearinghouse, software vendor, employer group, financial institution, etc.) that transmits electronic data to, or receives electronic data from, another entity.

Medicare FFS and WPS support many different types of Trading Partners or customers for EDI. To ensure proper registration, it is important to understand the terminology associated with each customer type:

- **Submitter** the entity that owns the submitter ID associated with the health care data being submitted. It is most likely the provider, hospital, clinic, supplier, etc., but could also be a third party submitting on behalf of one of these entities. However, a submitter must be directly linked to each billing National Provider Identifier (NPI). Often the terms submitter and Trading Partner are used interchangeably because a Trading Partner is defined as the entity engaged in the exchange or transmission of electronic transactions. Thus, the entity that is submitting electronic administrative transactions to WPS is a Medicare FFS Trading Partner.
- **Vendor** an entity that provides hardware, software, and/or ongoing technical support for covered entities. In EDI, a vendor can be classified as a software vendor, billing or network service vendor, or clearinghouse.
- **Software Vendor** an entity that creates software used by Trading Partners to conduct the exchange of electronic transactions with Medicare FFS.
- Provider/Supplier the entity that renders services to beneficiaries and submits health care claims to Medicare.
- Billing Service a third party that prepares and/or submits claims for a provider.
- **Clearinghouse** a third party that submits and/or exchanges electronic transactions (claims, claim status or eligibility inquiries, remittance advice, etc.) on behalf of a provider.
- Network Service Vendor a third party that provides connectivity between a Trading Partner and WPS.

New Providers wanting to receive an Electronic Remittance advice, will need to complete a self-registration process on our WPS Community Manager System and EDI Express Enrollment (E3).

The EDI Express Enrollment tool is located at the following URL:

http://www.wpshealth.com/resources/provider-resources/edi/enrollment.shtml

Under HIPAA, EDI applies to all covered entities transmitting the following HIPAA-established administrative transactions: 837I and 837P, 835, 270/271, 276/277, and the National Council for Prescription Drug Programs (NCPDP) D.O. Additionally, Medicare Administrative Contractors (MACs) and Common Electronic Data Interchange (CEDI) will use the Interchange Acknowledgment (TA1), Implementation Acknowledgment (999), and 277 Claim Acknowledgement (277CA) error-handling transactions.

Medicare requires that WPS furnish information on EDI to new Trading Partners that request Medicare claim privileges. Additionally, Medicare requires WPS to assess the capability of entities to submit data electronically, establish their qualifications (see test requirements in Section 3), and enroll and assign submitter EDI identification numbers to those approved to use EDI.

A provider must obtain an NPI and furnish that NPI to WPS prior to completion of an initial EDI Enrollment Agreement and issuance of an initial EDI number and password by that contractor. WPS is required to verify that NPI is on the Provider Enrollment Chain and Ownership System (PECOS). If the NPI is not verified on the PECOS, the EDI Enrollment Agreement is denied, and the provider is encouraged to contact WPS enrollment department (for Medicare Part A and Part B providers) or the National Supplier Clearinghouse (for Durable Medical Equipment [DME] suppliers) to resolve the issue. Once the NPI is properly verified, the provider can reapply the EDI Enrollment Agreement.

A provider's EDI number and password serve as an electronic signature and the provider would be liable for any improper usage or illegal action performed with it. A provider's EDI access number and password are not part of the capital property of the provider's operation and may not be given to a new owner of the provider's operation. A new owner must obtain their own EDI access number and password.

If providers elect to submit/receive transactions electronically using a third party such as a billing agent, a clearinghouse, or network services vendor, then the provider is required to have an agreement signed by that third party. The third party must agree to meet the same Medicare security and privacy requirements that apply to the provider in regard to viewing or using Medicare beneficiary data. These agreements are not to be submitted to Medicare but are to be retained by the provider. Providers will notify WPS which third party agents they will be using on their EDI Enrollment form.

Third parties are required to register with WPS by completing the third-party agreement form. This will ensure that their connectivity is completed properly, however they may need to enroll in mailing lists separately in order to receive all publications and email notifications.

Additional third-party billing information can be found at

http://www.wpshealth.com/resources/files/medicare-connection.pdf. The third-party agreement form can be found at http://www.wpshealth.com/resources/provider-resources/edi/enrollment.shtml.

The providers must also be informed that they are not permitted to share their personal EDI access number and password with any billing agent, clearinghouse, or network service vendor. Providers must also not share their personal EDI access number with anyone on their own staff who does not need to see the data for completion of a valid electronic claim, to process a remittance advice for a claim, to verify beneficiary eligibility, or to determine the status of a claim. No other non-staff individuals or entities may be permitted to use a Provider's EDI number and password to access Medicare systems. Clearinghouse and other thirdparty representatives must obtain and use their own unique EDI access number and password from WPS. For a complete reference to security requirements, see Section 4.4.

## 2.3 Trading Partner Certification and Testing Process

WPS Health Solutions does not require testing for the 835 transaction.

## 3 Testing and Certification Requirements

Not applicable.

# 4 Connectivity / Communications

#### 4.1 Process Flows

#### Receiving the 835 file:

If you elect to receive your 835 through your clearinghouse/billing service, WPS Health Solutions will send the file to that third party. You will be responsible for communicating with your clearinghouse/billing service to determine how you will retrieve the 835 transaction.

If you elect to receive your 835 "directly", you will download the file using the WPS Gateway Express, WPS Medicare EDI Gateway or the Bulletin Board System.

#### 4.2 Transmission

Before establishing data communications with WPS Health Solutions, a Trading Partner relationship must exist. As part of the process establishing the relationship, WPS Health Solutions and the Trading Partner must exchange certain technical information. This information is needed by both parties to establish communications.

The information requested will include:

- 1. Contacts; business, data, and communications
- 2. Dates; testing, production
- 3. File information; size, naming
- 4. Transfer; schedule, protocol
- 5. Server information; host name, User ID, password, file location, file name
- 6. Notification; failure, success.

#### 4.2.1 Re-transmission Procedures

Any inquiries on missing 835 transmissions can be directed to the EDI help desk. See Section 5.1.

## 4.3 Communication Protocol Specifications

The implementation of WPS Community Manager, effective on April 3, 2017, provides new options for Transfer Protocols.

a. **WPS Gateway Express** provides secure, web-based access for Trading Partners so external users associated with these Trading Partners can log in and perform simple file uploads and downloads. Trading Partners

communicate with the WPS Gateway Express server by exchanging documents over HTTPS. Support for this industry standard means that the software can be easily implemented using existing technology infrastructure.

- b. **WPS Medicare EDI Gateway:** The WPS Medicare EDI Gateway website resides on a Microsoft Windows server platform hardened against threats from the internet and trusted networks. Organizations that need to support very large volumes of file transfers and/or many users may require additional hardware, but for many organizations, the minimum recommended specifications should suffice:
  - GHz Pentium-compatible CPU
  - 80 GB SATA or SAS hard drive
  - 1 GB RAM
  - 100/1000 MB TCP/IP-capable ethernet interface
  - The WPS Medicare EDI Gateway has been tested against and fully supports the following major browsers:
  - Internet Explorer version 6.0 or higher
  - Internet Explorer 7.0 and higher preferred when using Upload/Download Wizard (Active X or Java)
  - Firefox (2.0 and 3.0) preferred when using Upload/Download Wizard (Java-Windows/\*nix/Mac OS X
  - Safari (versions 2 and 3) under Macintosh OS X when using Upload/Download Wizard (Java Only)
- c. Hyper Text Transfer Protocol Secure (HTTPS) also referred to as HTTP, is a protocol for secure communication over a computer network, which is widely used on the internet. It can be used in web application transfers as well as raw structure transfers. WPS Gateway Express web application uses HTTPS for connectivity but is identified as 'Inbox' when you are setting your Primary Transport method. See Inbox transfer protocol type shown below.
- d. **Secure File Transfer Protocol (SFTP)** via EDI connection via Network Service Vendor (NSV) list or via any SFTP client.
- e. **HTTP** server errors with an HTTP 500 Internal Service Error or an HTTP 503 Service Unavailable error message for transactions as a result of the Phase II Connectivity Rule 270, requirement 4.3.
- f. **X12** is an Electronic Data Interchange (EDI) standard developed for the electronic exchange of machinereadable information between businesses. An X12 document is a file containing EDI data to be exchanged between Trading Partners. There are three basic structures in an X12 document:
  - Interchange
  - Functional Group
  - Transaction Set

\*\* Prior to the implementation of Community Manager, the WPS Bulletin Board System and the Medicare EDI Gateway were the only Transfer Protocols available. Although these options are currently still available, all trading partners will be required to transition to the Community Manager and these options will be decommissioned at a future date. \*\*

#### **Batch Process:**

Batch processing offers two transmission methods for you to choose from when registering to become a WPS

Electronic Trading Partner. Following are some of the general system requirements for each.

#### **WPS Medicare EDI Gateway:**

The WPS Medicare EDI Gateway website resides on a Microsoft Windows server platform hardened against threats from the internet and trusted networks. Organizations that need to support very large volumes of file transfers and/or many users may require additional hardware, but for many organizations, the minimum recommended specifications should suffice:

- 2 GHz Pentium-compatible CPU
- 80 GB SATA or SAS hard drive
- 1 GB RAM
- 100/1000 MB TCP/IP-capable ethernet interface

The WPS Medicare EDI Gateway website has been tested against and fully supports the following major browsers:

- Internet Explorer version 6.0 or higher
- Internet Explorer 7.0 and higher preferred when using Upload/Download Wizard (Active X or Java)
- Firefox (2.0 and 3.0) preferred when using Upload/Download Wizard (Java-Windows/\*nix/Mac OS X)
- Safari (versions 2 and 3) under Macintosh OS X when using Upload/Download Wizard (Java Only)

#### Asynchronous Dial-up Bulletin board system

WPS Health Solutions is currently using the WPS EDI Bulletin Board System (WGBBS) to receive your electronic files using asynchronous telecommunications. The BBS also allows you to receive reports and other files from WPS Health Solutions.

- Has compatible modem, with a minimum 9600 baud rate
- Protocols (ASCII, X modem, Y modem, Z modem and Kermit/Super Kermit)
- Analog telephone line (DLS or Cable modem connections will not work)

## 4.4 Security Protocols and Passwords

All Trading Partners must adhere to CMS information security policies; including, but not limited to, the transmission of electronic claims, claim status, receipt of the remittance advice, or any system access to obtain beneficiary PHI and/or eligibility information. Violation of this policy will result in revocation of all methods of system access. WPS Health Solutions is responsible for notifying all affected Trading Partners as well as reporting the system revocation to CMS. Additional information can be found at:

https://www.cms.gov/Research-Statistics-Data-and-Systems/CMS-Information-Technology/CIO-Directivesand-Policies/CIO-IT-Policy-Library-Items/STANDARD-ARS-Acceptable-Risk-Safeguards.html.

To meet WPS Health Solutions corporate and federal security mandates, the following password policies are in place:

Passwords expire every 60 days.

- All passwords must be at least nine characters.
- All passwords must contain at least one UPPERCASE letter.
- All passwords must contain at least one lowercase letter.
- All passwords must contain at least one number.
- All passwords must contain at least one special character (,!@#\$%^&\*() +|~-=\`{}[]:";'<>?,./)
- You must change your password before it expires.
- Passwords cannot be changed more than one time within a 24-hour period.
- 24 passwords are "remembered" and cannot be reused until 24 others have been used.
- Account is locked after three unsuccessful login attempts within 60 minutes. The account will remain locked for 180 minutes.

Trading Partners who conduct business with WPS Health solutions are subject to WPS security policies. Users should take appropriate measures to prevent unauthorized disclosure or modification of assigned IDs and passwords. Violation of this policy will result in revocation of all methods of system access, including, but not limited to, EDI front-end access. Trading Partners are not permitted to share their personal EDI access number and password with any billing agent or clearing house/network service vendor. Trading Partners must also not share their personal EDI access number with any colleague who does not need to see the data for completion of a valid electronic claim, to process a remittance advice for a claim, to verify beneficiary eligibility, or to determine the status of a claim. No other noncolleague individuals or entities may be permitted to use a Trading Partner's EDI number and password to access WPS Health Solutions systems. Clearinghouse and other third-party representatives must obtain and use their own unique EDI access number and password provided by WPS Health Solutions.

## 5 Contact Information

#### **5.1 EDI Customer Service**

Table 3 – EDI Customer Service Information

| Medicare Part A & B J5 & Part A J5 National MAC | Medicare Part A & B J8 MAC                |
|---|---|
| (IA, KS, MO, NE & J5N Multiple States)          | (IN and MI)                               |
| WPS Health Solutions EDI                        | WPS Health Solutions EDI                  |
| 1717 West Broadway Madison, WI. 53713-1834      | 1717 West Broadway Madison, WI 53713-1834 |
| Fax: (608) 223-3824                             | Fax: (608) 223-3824                       |
| Phone: (866) 518-3285, Option 1                 | Phone: (866) 234-7331, Option 1           |

Part A email - EDIMedicareA@wpsic.com

Part B email - EDIMedicareB@wpsic.com

#### **Holiday Schedule**

See the below URL for our Holiday Schedule and EDI Help Desk closures:

http://www.wpshealth.com/resources/provider-resources/edi/help-desk-closures.shtml

#### 5.2 EDI Technical Assistance

See Section 5.1

## **5.3 Trading Partner Service Number**

See Section 5.1

## 5.4 Applicable Websites / Email

Part A email - EDIMedicareA@wpsic.com

Part B email - EDIMedicareB@wpsic.com

## **6 Control Segments Envelopes**

Enveloping information must be as follows:

Table 4 – Control Segments / Envelope Requirements

| Page # | Element | Name                                   | Codes/Content | Notes/Comments  |
|--------|---------|--|---------------|---|
|        | ISA     | Interchange Control<br>Header          |               |   |
| C.4    | ISA01   | Authorization<br>Information Qualifier | 00            | Medicare will send 00.  |
| C.4    | ISA02   | Authorization<br>Information           |               | ISA02 shall contain 10 blank spaces.  |
| C.4    | ISA03   | Security Information<br>Qualifier      | 00            | Medicare will send 00.  |
| C.4    | ISA04   | Security Information                   |               | Medicare does not use Security Information and will ignore content sent in ISA04. |
| C.4    | ISA05   | Interchange Sender ID<br>Qualifier     | 27, 28, ZZ    | Medicare will send "27".  |
| C.4    | ISA06   | Interchange Sender ID                  |               | 05001, 05901,05102, 05202, 05302, 05402, 08101, 08102, 08201, 08202               |

| C.5 | ISA07 | Interchange ID Qualifier     | Medicare will send "29". |   |  |
|-----|-------|------------------------------|--------------------------|---|--|
| C.5 | ISA08 | Interchange Receiver ID      |                          | WPS-assigned Trading Partner/Submitter ID                           |  |
| C.5 | ISA11 | Repetition Separator         |                          | WPS repetition separator character.                                 |  |
| C.6 | ISA14 | Acknowledgement<br>Requested | 0                        | Medicare will send "0".   |  |
|     | GS    | Functional Group<br>Header   |                          |   |  |
| C.7 | GS02  | Application Sender<br>Code   |                          | 05001, 05901,05102, 05202, 05302, 05402, 08101, 08102, 08201, 08202 |  |
| C.7 | GS03  | Application Receiver<br>Code |                          | Trading Partner / Receiver ID assigned by WPS Health Solutions      |  |
| C.8 | GS08  | Version Identifier Code      | 005010X221A1             |   |  |

Interchange Control (ISA/IEA) and Function Group (GS/GE) and the Transaction (ST/SE) sets must be used as described in the TR3. Medicare's expectations for the Control Segments and Envelopes are detailed in Sections 6.1, 6.2, and 6.3.

#### 6.1 ISA-IEA

**Delimiters – Inbound Transactions Not** 

applicable.

#### **Delimiters – Outbound Transactions**

Medicare recommends the use of the following delimiters in all outbound transactions; trading partners/submitters should contact their local A/B MAC or CEDI for any deviations. Note that these characters will not be used in data elements within an ISA/IEA Interchange Envelope.

*Table 5 – WPS Delimiters* 

| Delimiter              | Character Used | Dec Value | Hex Value |
|------------------------|----------------|-----------|-----------|
| Data Element Separator | *              |           |           |
| Repetition Separator   | ٨              |           |           |

| Component Element<br>Separator | : |  |
|--------------------------------|---|--|
| Segment Terminator             | ~ |  |

#### **Data Element Detail and Explanation**

All data elements within the ISA/IEA interchange envelope must follow ASC X12N syntax rules as defined within the TR3.

#### **6.2 GS-GE**

Functional group (GS-GE) codes are transaction-specific. Therefore, information concerning the GS/GE Functional Group Envelope can be found in Table 3.

#### **6.3 ST-SE**

Medicare FFS follows the HIPAA-adopted TR3 requirements.

# 7 Specific Business Rules

This section describes the specific CMS requirements over and above the standard information in the TR3.

Table 6 – Detail Structures Business Rules and Limitations

| Page # | Loop ID | Reference | Name  | Codes              | Notes/Comments  |
|--------|---------|-----------|---|--------------------|---|
| 111    | 2000    | LX        | LX - Header Number  |                    | Required for Medicare. Fiscal Intermediary Standard System (FISS) uses TTYYMM - Facility Code/Year/Month. MCS uses "1" for assigned and "0" for non-assigned. |
| 171    | 2100    | REF       | Rendering Provider Identification                                   |                    | Segment not used by Medicare.   |
| 206    | 2110    | REF       | Service Identification –<br>Reference Identification<br>Qualifier   | LU, 1S,<br>APC, RB | Medicare does not use "BB", "E9", "G1", or "G3".  |
| 207    | 2110    | REF       | Rendering Provider Information - Reference Identification Qualifier | HPI, SY,<br>TJ, 1C | Medicare does not use REF01<br>Codes "0B", "1A", "1B", "1D",<br>"1H", "1J", "D3" or "G2".   |

| 209 | 2110 | REF | Health Care Policy Identification | ОК | Medicare will report the LCD/NCD code in Loop 2110, Segment REF, REF02. |
|-----|------|-----|-----------------------------------|----|---|
| 140 | 2100 | NM1 | Insured Name                      |    | Segment not used by Medicare.   |

## 8 Acknowledgments and Reports

## 8.1 999 Implementation Acknowledgment

The 999 is not used for 835 transactions.

## **9 Trading Partner Agreement**

EDI Trading Partner Agreements ensure the integrity of the electronic transaction process. The Trading Partner Agreement is related to the electronic exchange of information, whether the agreement is an entity or a part of a larger agreement, between each party to the agreement.

Medicare FFS requires all Trading Partners to sign a Trading Partner Agreement with WPS Health Solutions. This agreement can be found at: <a href="https://wpshealth.com/resources/provider-resources/edi/enrollment.shtml">https://wpshealth.com/resources/provider-resources/edi/enrollment.shtml</a> Additionally, WPS Health Solutions requires the following: In addition to the Trading Partner agreement, WPS Health Solutions requires that all Trading Partners complete a self-registration process on our WPS Community Manager System and EDI Express Enrollment (E3), which is located at the above URL.

## 10 Transaction-Specific Information

This section defines specific requirements that CMS requires over and above the standard information in the TR3.

#### 10.1 Header

The following table contains specific details for the Header.

Table 7 – Header Specific Requirements

| Page # | Loop ID | Reference | Name                         | Codes | Length | Notes/Comments                             |
|--------|---------|-----------|------------------------------|-------|--------|--|
|        |         | ST        | Transaction Set<br>Header    |       |        |  |
|        |         | BPR       | Financial<br>Information     |       |        |  |
| 71     |         | BPR03     | Credit or Debit Flag<br>Code | С     | 1      | Code "D" does<br>not apply to<br>Medicare. |

| 72 | BPR04 | Payment Method<br>Code   | ACH,<br>CHK,<br>NON | 3 | Codes "BOP" and "FWT" do not apply to Medicare. |
|----|-------|--|---------------------|---|---|
| 73 | BPR06 | Depository Financial Institution (DFI) Identification Number Qualifier | 01                  | 2 | Code "04" does<br>not apply to<br>Medicare.     |
| 75 | BPR12 | Depository Financial Institution (DFI) Identification Number Qualifier | 01                  | 2 | Code "04" does<br>not apply to<br>Medicare.     |

## 10.1.1 Loop 1000A Payer Identification

The following table describes the specific details associated with the Payer Identification structure.

Table 8 – Loop 1000A Payer Identification

| Loop ID | Notes/Comments   |
|---------|--|
| 1000A   | The Payer Identification Section of this CG contains no unique CMS Medicare requirements that differ from the TR3. |

#### 10.1.2 Loop 1000B Payee Identification

The following table describes the specific details associated with the Payee Identification structure. Table  $9-Loop\ 1000B\ Payee\ Identification$ 

| Loop ID | Notes/Comments   |
|---------|--|
|         | The Payee Identification Section of this CG contains no unique CMS Medicare requirements that differ from the TR3. |

#### 10.2 Detail Structures

This section describes the specific details associated with Detail Structures.

#### 10.2.1 Loop 2000 Header Number

The following table describes the specific details associated with the Header Number structure.

Table 10 – Loop 2000 Header Number

| Loop ID | Notes/Comments  |
|---------|---|
| 2000    | The Header Number Section of this CG contains no unique CMS Medicare requirements that differ from the TR3. |

## 10.2.2 Loop 2100 Claim Payment Information

The following table describes the specific details associated with the Claim Payment Information structure.

Table 11 – Loop 2100 Claim Payment Information

| Page # | Loop ID | Reference | Name                            | Codes | Length | Notes/Comments |
|--------|---------|-----------|---------------------------------|-------|--------|----------------|
|        | 2100    | CLP       | Claim<br>Payment<br>Information |       |        |                |

| Page # | Loop ID | Reference | Name                                | Codes                                | Length | Notes/Comments   |
|--------|---------|-----------|-------------------------------------|--------------------------------------|--------|--|
| 124    | 2100    | CLP02     | Claim Status<br>Code                | 1, 2, 3, 4,<br>19, 20, 21,<br>22, 23 | 2      | "25" (Predetermination Pricing Only - No Payment) does not apply to Medicare.                      |
| 126    | 2100    | CLP06     | Claim Filing<br>Indicator<br>Code   | МА, МВ                               | 2      | "MA" required for Part A.  "MB" required for Part B and DME.                                       |
|        | 2100    | CAS       | Claim<br>Adjustment                 |                                      |        |  |
| 131    | 2100    | CAS01     | Claim<br>Adjustment<br>Group Code   | CO, OA, PR                           | 2      | Medicare contractors are limited to use of the "CO", "OA", and "PR" group codes; "PI" is not used. |
|        | 2100    | NM1       | Patient Name                        |                                      |        |  |
| 148    | 2100    | NM108     | Identification<br>Code<br>Qualifier | МІ                                   | 2      | Use "MI".  |

|        | 2100    | NM1       | Crossover<br>Carrier Name                |   |        | COB transmissions with more than one secondary payer should indicate remark code "N89" in a claim level remark code data element. |
|--------|---------|-----------|--|---|--------|---|
| 151    | 2100    | NM108     | Identification<br>Code<br>Qualifier      | PI, XV                                      | 2      | "AD", "FI", "NI", and "PP" do not apply to Medicare.  |
|        | 2100    | REF       |  |   |        |   |
| Page # | Loop ID | Reference | Name                                     | Codes                                       | Length | Notes/Comments  |
| 169    | 2100    | REF01     | Reference<br>Identification<br>Qualifier | 28, 6P, EA,<br>F8                           | 2      | Medicare does not use "1L", "1W", "9A", "9C", "BB", "CE", "G1", "G3", or "IG".  |
|        | 2100    | AMT       |  |   |        |   |
| 182    | 2100    | AMT01     | Amount<br>Qualifier<br>Code              | AU, DY, F5,<br>I, NL, ZK, ZL,<br>ZM, ZN, ZO | 3      | Medicare does not use "D8", "T" or "T2".  |
|        | 2100    | QTY       | Claim Supplement Information Quantity    |   |        |   |
| 184    | 2100    | QTY01     | Quantity                                 | CA, CD, LA,                                 | 2      | Medicare does not use "LE", "NE",   |

# 10.2.3 Loop 2110 Service Payment Information

The following table describes the specific details associated with the Service Payment Information structure.

Table 12 – Loop 2110 Service Payment Information

| rage # 200p ib Reference Name 200c3 Eength Notes/Comment | Page # | Loop ID | Reference | Name | Codes | Length | Notes/Comments |
|--|--------|---------|-----------|------|-------|--------|----------------|
|--|--------|---------|-----------|------|-------|--------|----------------|

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|--------------------|-------------------|-----------------|---------------------------------------|----------------------------------|--------|--|
|                    | 2110              | SVC             | Service<br>Payment<br>Information     |                                  |        |  |
| 187                | 2110              | SVC01-1         | Product or<br>Service ID<br>Qualifier | HC, NU, N4,<br>HP                | 2      | Only "HC", "NU",<br>"N4", and "HP"<br>apply to Medicare.   |
| 191                | 2110              | SVC06-1         | Product or<br>Service ID<br>Qualifier | HC, NU, N4,<br>HP                | 2      | Only "HC", "NU",<br>"N4", and "HP"<br>apply to Medicare.   |
|                    | 2110              | CAS             | Service<br>Adjustment                 |                                  |        |  |
| Page #             | Loop ID           | Reference       | Name                                  | Codes                            | Length | Notes/Comments   |
| 198                | 2110              | CAS01           | Claim<br>Adjustment<br>Group Code     | CO, OA, PR                       | 2      | Medicare contractors are limited to use of the "CO", "OA", and "PR" group codes; "PI" is not used. |
|                    | 2110              | AMT             |                                       |                                  |        |  |
| 211                | 2110              | AMT01           | Amount<br>Qualifier<br>Code           | B6, KH, 2K,<br>ZL, ZM,<br>ZN, ZO | 3      | Medicare does<br>not use "T" or<br>"T2".   |
|                    | 2110              | LQ              | Health Care<br>Remark Codes           |                                  |        |  |
| 215                | 2110              | LQ01            | Code List<br>Qualifier<br>Code        | HE                               | 3      | Only "HE" applies<br>to<br>Medicare.   |
| -                  |                   |                 |                                       |                                  |        |  |

# 10.3 Summary

The following table describes the specific details associated with the Summary structure.

Table 13 – Summary Specific Requirements

| Page # | Loop ID | Reference | Name                      | Codes  | Length | Notes/Comments  |
|--------|---------|-----------|---------------------------|--|--------|---|
|        |         | PLB       | Provider<br>Adjustment    |  |        |   |
| 217    |         | PLB03-1   | Adjustment<br>Reason Code | 50, 51, 72,<br>90, AP, B2,<br>B3, BD, BN,<br>C5, CS, CV,<br>DM, E3, FB,<br>GO, HM, IP,<br>IS, IR, J1, L3,<br>L6, LE, LS, | 2      | Medicare does<br>not use "AH",<br>"AM", "CR", "CT",<br>"CW", or "FC". |
| Page # | Loop ID | Reference | Name                      | Codes  | Length | Notes/Comments  |
|        |         |           |                           | OA, OB, PI,<br>PL, RA, RE,<br>SL, TL, WO,<br>WU  |        |   |

# 11 Appendices

## 11.1 Implementation Checklist

New Trading Partners wanting to receive an Electronic Remittance advice, will need to complete a selfregistration process on our WPS Community Manager System and EDI Express Enrollment (E3).

The EDI Express Enrollment tool is located at the following URL: http://www.wpshealth.com/resources/provider-resources/edi/enrollment.shtml

Once the enrollment is complete an email will be sent confirming enrollment for Electronic Remittance Advice (ERA) and the ERA will begin the next business day.

## 11.2 Transmission Examples

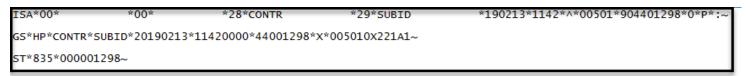


Figure 1 – 835 Example

# **11.3 Frequently Asked Questions**

N/A

# 11.4 Acronym Listing

Table 14 – Acronym List

| Acronym | Definition  |
|---------|---|
| 276/277 | 276/277 Claim Status Request and Response transaction |
| 277CA   | 277 Claim Acknowledgement                             |
| 999     | Implementation Acknowledgment                         |
| ASC     | Accredited Standards Committee                        |

| Acronym   | Definition  |  |  |  |
|-----------|---|--|--|--|
| CAQH CORE | Council for Affordable Quality Healthcare - Committee on Operating Rules for Information Exchange |  |  |  |
| CEDI      | Common Electronic Data Interchange  |  |  |  |
| CG        | Companion Guide   |  |  |  |
| CMS       | Centers for Medicare & Medicaid Services  |  |  |  |
| DME       | Durable Medical Equipment   |  |  |  |
| E3        | EDI Express Enrollment  |  |  |  |
| EDI       | Electronic Data Interchange   |  |  |  |
| ERA       | Electronic Remittance Advice  |  |  |  |
| FFS       | Medicare Fee-For-Service  |  |  |  |
| FISS      | Fiscal Intermediary Standard System   |  |  |  |
| GS/GE     | GS – Functional Group Header / GE – Functional Group Trailer                                      |  |  |  |
| HIPAA     | Health Insurance Portability and Accountability Act of 1996                                       |  |  |  |
| HTTPS     | Hyper Text Transfer Protocol Secure   |  |  |  |
| IG        | Implementation Guide  |  |  |  |
| IOM       | Internet-only Manual  |  |  |  |
| ISA/IEA   | ISA – Interchange Control Header / IEA – Interchange Control Trailer                              |  |  |  |
| MAC       | Medicare Administrative Contractor  |  |  |  |
| MIME      | Multipurpose Internet Mail Extensions   |  |  |  |
| NCPDP     | National Council for Prescription Drug Programs   |  |  |  |
| NPI       | National Provider Identifier  |  |  |  |
| NSV       | Network Service Vendor (NSV)  |  |  |  |
| PECOS     | Provider Enrollment Chain and Ownership System  |  |  |  |
| PHI       | Protected Health Information  |  |  |  |
| SOAP      | Simple Object Access Protocol   |  |  |  |

| ST/SE | ST – Transaction Set Header / SE – Transaction Set Trailer  |  |
|-------|---|--|
| TA1   | Interchange Acknowledgment  |  |
| TR3   | Technical Report Type 3   |  |
| WGBBS | WPS EDI Bulletin Board System   |  |
| X12   | A standards development organization that develops EDI standards and related documents for national and global markets (See the official ASC X12 website) |  |

20

CMS 835 Version 005010X221A1 Companion Guide

| Acronym | Definition                    |
|---------|-------------------------------|
| X12N    | Insurance subcommittee of X12 |

# 11.5 Change Summary

The following table contains version information of this CG.

Table 15 – Companion Guide Version History

| Version | Date             | Section(s) changed           | Change Summary                      |
|---------|------------------|------------------------------|-------------------------------------|
| 1.0     | November 5, 2010 | All                          | Initial Draft                       |
| 2.0     | January 3, 2011  | All                          | 1st Publication Version             |
| 3.0     | April 2011       | 6.0                          | 2 <sup>nd</sup> Publication Version |
| 4.0     | September 2015   | All                          | 3 <sup>rd</sup> Publication Version |
| 5.0     | March 2019       | All                          | 4 <sup>th</sup> Publication Version |
| 6.0     | May 2020         | References to WPC & X12 URLs | 5 <sup>th</sup> Publication Version |