



# U.S. FOOD & DRUG ADMINISTRATION

## MEETING REQUEST FORM – Food Traceability

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Thank you for your interest in meeting with the FDA regarding FDA’s New Era of Smarter Food Safety initiative. In an effort to better assist us, please provide as much information as possible in the form below and return it to [FSMA204Traceability@fda.hhs.gov](mailto:FSMA204Traceability@fda.hhs.gov). We will respond to you as quickly as possible upon receipt of the information below.

### PROPOSED MEETING OVERVIEW

Requesting organization	
Contact name	
Contact phone number	
Contact email address	
Purpose of meeting	
Preferred date/time	
Location (e.g., White Oak, Wiley/CFSAN, teleconference, offsite address)	
Proposed agenda topics	
List of external participants and their affiliations	
Names of any specific FDA staff you would like to participate	
Additional information/links (if any)	