

CENTER FOR FOOD SAFETY AND APPLIED NUTRITION

ODSP Deputy Director, Job Opportunity Announcement

The Food and Drug Administration's (FDA) Center for Food Safety and Applied Nutrition (CFSAN) is a national leader in protecting and promoting public health. CFSAN is responsible for promoting and protecting the public's health by ensuring that the nation's food supply is safe, sanitary, wholesome, and honestly labeled, and that cosmetic products are safe and properly labeled. To learn more about CFSAN and the work we do, please click on the link:

<https://www.youtube.com/embed/oITyHjWe46w>

Office

CFSAN, Office of Dietary Supplement Programs (ODSP). The ODSP serves as the Center lead for policy development and strategic management of the dietary supplement program, which includes guidelines, regulations, safety assessments, and compliance strategy. This work enforces the supplement provisions of the Federal Food, Drug, and Cosmetic Act to ensure the safe marketing, quality production, and truthful labeling of dietary supplements. ODSP also consults on chemistry and toxicology research in dietary supplements; reviews, evaluates, and supports enforcement actions based on current Good Manufacturing Practices (cGMPs) and labeling/claims violations; and reviews dietary supplement adverse event reports.

Position/Series/Grade

Deputy Director, ODSP. RF-0401, 0403, 0405, 0415, 1320.

This is an Excepted Service position under Title 42. Applications will be accepted from all groups of qualified persons, including Public Health Service Commissioned Corps officers. No previous federal experience is required. This appointment does not confer any entitlement to a position in the competitive service and may provide entitlement to Merit Systems Protection Board (MSPB) appeal rights.

Open Period

July 8, 2022 to August 8, 2022

Salary

Starting at \$180,000, commensurate with experience

Duty Location

College Park, Maryland

Travel Requirements

25% of the Time

Area of Consideration

All qualified candidates

Relocation Expenses

Travel expenses will not be paid.

Duties of the Position

- Collaborates with the Office Director in providing leadership to an interdisciplinary staff with responsibility for developing guidelines and regulations, conducting safety assessments and implementing compliance and enforcement strategies to ensure the safe marketing and truthful labeling of dietary supplements.
- Monitors, coordinates, and advises the Office Director on all CFSAN scientific, regulatory, and management programs, policies and plans related to ODSP's mission to ensure the safe marketing, quality production, and truthful labeling of dietary supplements.
- Collaborates with the Office Director in the formulation, development, and execution of short- and long-range goals for the dietary supplement program and in monitoring progress towards achieving organizational goals, making short- and long-range goal adjustments, as needed.
- Collaborates with the Office Director and Center leadership to determine and evaluate information needed to develop new dietary supplement policies and evaluate the effectiveness and the extent to which organizational activities accomplish the Center's and FDA's responsibilities and public health mission.
- Provides policy, scientific and technical advice and assistance to the industry and to other Federal, State, local, and foreign government public health officials on dietary supplement program, policy, and review activities as well as other public health issues related to FDA's dietary supplement program.
- Represents the office and provides expert advice throughout the Center, the Agency, other Federal Agencies, U.S. and foreign government officials including Congress, and external stakeholders including industry, international and domestic organizations on dietary supplements.
- In the absence of, or as designated, acts for the ODSP Director.

Required Qualifications

1. You must be a U.S. citizen.
2. A Ph.D. or other earned doctorate in toxicology, pharmacology, chemistry, biology, microbiology, or related scientific field is required. Foreign Education: If you are using education completed in foreign colleges or universities to meet the qualification requirements, you must show that the education credentials have been evaluated by a private organization that specializes in interpretation of foreign education programs and such education has been deemed equivalent to that gained in an accredited U.S. education program; or full credit has been given for the courses at a U.S. accredited college or university. For further information, visit: <http://www.ed.gov>.
3. Experience in scientific or regulatory activities (applications and/or notifications) related to dietary supplements.
4. Managerial experience in a scientific or public health environment.
5. Experience that demonstrates the ability to communicate and effectively interact with high level government officials, the scientific/academic communities, medical or health related organizations, and other top-level representatives of counterpart federal agencies, foreign governments, representatives of the regulated industry, and others is also required.

Application Procedures and Deadline

Qualified candidates should submit a Curriculum Vitae or resume narrative addressing the qualification requirements, cover letter, and transcripts (unofficial copies are sufficient for the application process) electronically to: CFSANExecutiveRecruitment@fda.hhs.gov with the subject line, "ODSP Deputy Director application." **Applications must be received by 11:59 PM (EST) on August 8, 2022.**

Conditions of Employment

1. A one-year probationary period may be required.
2. Candidate must be a U.S. citizen.
3. If selected, official transcripts will be required.
4. An OGE-450 Financial Disclosure statement may be required: Please be advised that this position may be subject to FDA's prohibited financial interest regulation and may require the incumbent of this position to divest of certain financial interests. Applicants are advised to seek additional information on this requirement from the hiring official before accepting this position.

Ethics Pre-clearance Required

This position is subject to strict prohibited financial interest regulations which could restrict the type of financial interest (stock holdings) for the employee, the spouse, and minor children of the employee. Selectee for this position will be required to file a Confidential Financial Disclosure Report (OGE 450) and may require the selectee to obtain clearance from the FDA Division of Ethics and Integrity before a final offer can be made. For additional information on the prohibited financial interests, please visit the FDA Ethics and Integrity Office website at <http://www.fda.gov/AboutFDA/WorkingatFDA/Ethics/default.htm>

Bargaining Unit Status

This is a Nonbargaining Unit position.

Reasonable Accommodations

FDA provides reasonable accommodations to applicants/employees with disabilities. If you need accommodations for any part of the application process, please visit the *FDA Reasonable Accommodations & Accessibility* page.

The decision to grant reasonable accommodations is made on a case-by-case basis. The FDA actively encourages people with disabilities to apply for vacancies/developmental assignments with FDA.

Vaccination Mandate

To ensure compliance with an applicable preliminary nationwide injunction, which may be supplemented, modified, or vacated, depending on the course of ongoing litigation, the Federal Government will take no action to implement or enforce the COVID-19 vaccination requirement pursuant to Executive Order 14043 on Requiring Coronavirus Disease 2019 Vaccination for Federal Employees. Safer Federal Workforce Task Force guidance on other Federal agency safety protocols based on vaccination status—including guidance on protocols related to masking, distancing, travel, testing, and quarantine—remains in effect.

Expanded/Maximum Telework Posture

Due to COVID-19, the agency is currently in a maximum telework posture. If selected, you may be expected to telework upon your appointment. As employees are permitted to return to the office, you may be required to report to the duty station listed on this announcement within 30 calendar days of receiving notice to do so, even if your home/temporary telework site is located outside the local commuting area. Your position may be eligible for workplace flexibilities which may include remote work or telework options, and/or flexible work scheduling. These flexibilities may be requested in accordance with the HHS Workplace Flexibilities policy.

Equal Employment Opportunity Policy

The United States Government does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.

To learn more, please consult the following resources:

- [Equal Employment Opportunity \(EEO\) office at OPM](#)
- [Office of Equal Opportunity](#)