

CONTACT INFORMATION FOR OFFICE OF PARTNERSHIPS
Immediate Office (IO)
January 11, 2022

Immediate Office

Employee Name	Title	Duty Station	Contact Information	Assignments
Barbara Cassens	Office Director	Alameda, CA	Office/Cell: 510-590-3002 Barbara.Cassens@fda.hhs.gov	
Alan Tart	Office Deputy Director	Element Bldg 3040 Rockville, MD	Office: 301-796-5810 Cell: 828-409-0953 Alan.Tart@fda.hhs.gov	
Abram Brown III	Senior Advisor for External Engagement	Element Bldg 3024 Rockville, MD	Office: 301-796-5875 Cell: 240-749-8717 Abe.Brown@fda.hhs.gov	
Billy Miller	Executive Assistant to the Director	Element Bldg 3038 Rockville, MD	Office: 240-402-6383 Cell: 301-337-5526 Billy.Miller@fda.hhs.gov	- Retirement letters/awards - Coordination of the Director's Calendar and Travel
Maria Reed	Quality Systems Manager	Philadelphia, PA	Office: 215-717-3055 Cell: 215-796-8300 Maria.Reed@fda.hhs.gov	Quality assurance

Partnership Services Group

Employee Name	Title	Duty Station	Contact Information	Assignments
Matthew Avis	Manager, Partnership Services Group	Orlando, FL	Office: 301-796-5830 Cell: 240-506-6296 Matthew.Avis@fda.hhs.gov	
Adam Betman	Program Analyst	Element Bldg 3031 Rockville, MD	Office: 240-402-9859 Cell: 240-672-7963 Adam.Betman@fda.hhs.gov	- Lead - State training coordination - Database design and management - Program/data analysis - Webmaster (intranet/internet)
Crystal Ford	Program Analyst	Pine Bluff, AR	Office: 870-543-4674 Cell: 870-510-0861 Crystal.Ford@fda.hhs.gov	- OP SharePoint Administrator - Commissioning (non-tobacco)
Brenda Stewart-Munoz	Program Analyst	San Antonio, TX	Office/Cell: 713-492-6437	NY Mutual Reliance Pilot

			Brenda.Stewart-Munoz@fda.hhs.gov	- OP Liaison to OPOP ICT - OP Awards - FDA/ORA News Submissions Coordinator
Anthony (Tony) Whalen	Program Analyst	Element Bldg 3019 Rockville, MD	Office: 240-402-6417 Cell: 202-774-6501 Anthony.Whalen@fda.hhs.gov	- Lead - Data call management - Program/data analysis - Special projects - Project Lead - Values Action Plan
Mercedes Laddon	Program Support Specialist	Element Bldg 3030 Rockville, MD	Office: 301-796-5879 Cell: 240-762-8614 Mercedes.Laddon@fda.hhs.gov	- PCard Holder - Onboarding - E-orders - Commissioning (Admin support) - Requisitions - Timekeeper - Property Custodial Officer
Ciara Moore	Program Analyst	White Hall, AR	Office/Cell: 240-402-6383 Ciara.Moore@fda.hhs.gov	- Office budget - Monitoring projections and budget targets for FSI and MQSA investments
Erik Smith	Program Analyst	Element Bldg 3038 Rockville, MD	Office/Cell: 240-402-6383 Erik.Smith@fda.hhs.gov	Commissioning (tobacco)
Jamal Tull	Program Analyst	Richmond, CA	Office/Cell: 510-227-0688 Jamal.Tull@fda.hhs.gov	- PSG Operations Continuity Manual - Implementing the Knowledge Exchange Network (K.E.N.) in OP and OPOP - Creating interactive and testable training experiences stored and accessible in QMIS
Jolene Gordon	Program Analyst	Christiana, TN	Office/Cell: 901-333-3572 Jolene.Gordon@fda.hhs.gov	Data collection for cooperative agreement and grant programs
Iphdeller Bookard	Program Support Specialist	Fayetteville, NC	Office/Cell: 202-774-4189 Iphdeller.Bookard@fda.hhs.gov	- Commissioning and State Training Admin Support - Timekeeper - Purchase card (Pcard) Holder

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