



REQUEST FOR PROPOSAL: Interior Renovation of Office Space on the third floor at SRHD		
NUMBER: 2020-0300	SUBMITTAL DATE: Nov 13, 2020 1:00pm (Pacific Time)	
DIVISION: Administration	CONTACT PERSON: Carey Weiler 509.323.2855	

INTRODUCTION

Due to organizational growth and timely structural updates, Spokane Regional Health District (SRHD) is soliciting proposals for a General Contractor to perform interior renovations of office spaces on the third floor of the 1101 W College Avenue campus. The award shall be made to a responsible bidder.

RFP COORDINATOR

All communications, including any requests for clarification, concerning this RFP should be addressed in writing to the following:

Carey Weiler
Administrative Assistant 5
cweiler@srhd.org or
509.323.2855

CONTRACT TERM

The required services to be performed under this RFP shall be commenced upon execution of an agreement and within ten (10) days after the agreement has been signed by both parties. All work to be performed shall be completed as indicated on the Scope of Work and attachments.

The terms of the agreement will be negotiated with the selected bidder. The contract will be monitored for acceptable services rendered throughout the contract term. SRHD will have the option to cancel the contract in whole or in part during the contract term, for any reason or no reason, without penalty, with a thirty (30) day written notice. The Bidder will not be entitled to lost profits or any further compensation not earned prior to the time of cancellation.

SCOPE OF WORK

Spokane Regional Health District (SRHD) intends to renovate the third floor to accommodate three (3) new divisions that were formed during our organizational restructure. The SOW will consist of three areas that will have a start date of January 2, 2021 with a deadline of completion of February 28, 2021. See attachments for further details.

1. Administrative Storage Area (Attachment C)
 - a. Remove both doors. SRHD will retain and store doors for future use.
 - b. Remove carpet and furnish and install new carpet and rubber base.
 - c. Replace damaged ceiling tiles and fix grid.
 - d. Patch and paint all walls in storage area.

2. Deputy Director Conference Room and New Office (Attachment D)
 - a. Remove office door and frame, will reuse fore).
 - b. Remove soffit and lighting. Repair ceiling tiles in soffited area.
 - c. Demolition of office wall, relocate electrical/data lines, repair carpet, patch and paint walls.
 - d. Wiring for electrical outlets and new AV equipment.
 - e. Rewire dimmable light switch for new conference room and office area.
 - f. Patch and paint new conference room and office area with primary color and accent color.

3. Quality, Planning and Assessment (Attachment E)
 - a. Demolition of two offices, entry way, doorway (SRHD to retain all doors for future use) relocate electrical outlets and data lines for new cubicle area (5 new cubicles). Repair carpet. Patch, drywall any areas from demolition. Repair ceiling tiles.
 - b. There are three areas where two offices will be combined to create one new office. Repair carpet, relocation electrical and data lines, remove doors and frames (SRHD to retain doors for future use). Add new doorway.
 - c. Paint all common areas, offices (total of 13 offices) with primary color and accent colors.



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General Demolition notes

- a) These drawing are diagrammatic, and it is the contractor’s responsibility to verify all dimension and verify the quantities of materials and equipment being removed as well as materials and equipment being added.
 - b) These drawings represent as best, existing conditions based on as-built drawings and field investigation. No attempt has been made to include every item or device. Where a wall is shown as being removed or modified on this drawing, it is the contractor’s responsibility to remove or relocate all electrical devices on or in the wall, whether shown or not. Contractor shall closely coordinate with all other trades.
 - c) If a devise is shown to be removed, remove the device and if there are other devices on the same circuit, remove circuiting to the device in such a manner as to not affect other devices on the circuit.
 - d) Contractor may re-use existing conduit as appropriate.
- 2) All work must comply with all federal, state and local codes, including the latest edition of the Washington State Energy Code.
 - 3) Contractor shall determine existing panel spare capacity per NEC 220.87.

REQUEST FOR PROPOSAL SCHEDULE

Below is the schedule for the RFP process (*which is subject to change*):

Date	Description
October 19, 2020	Issue Date of RFP and posted on SRHD website
Oct 20 2020 through Nov 6, 2020, (by appointment only)	Mandatory site -visit, will need to make an appointment to tour all areas, departments that will be renovated. *
November 6, 2020	Deadline for submission of questions.
November 9, 2020	Addendum will be available on website
November 13, 2020 1:00pm Rm 140	Proposal Submission Deadline (due Date)
November 16, 2020	Review by the Selection Committee
November 19, 2020	Presented to Board of Health Budget and Finance Committee
December 3, 2020	SRHD Contract Awards at the Board of Health Meeting

***A Mandatory Pre-Bid Site Walkthrough** in order to visit the proposed job site and take notes or any other such steps as may be reasonably necessary to ascertain any conditions that may affect the work or the cost thereof. Due to COVID-19 guidelines, we are needing to limit the number of people during the site visit to five (5) and are requesting that bidders contact the **RFP Coordinator** to schedule a time to come tour the areas of the renovation during the dates listed in the above schedule.

Bidders are responsible for having ascertained pertinent local conditions, such as equipment, condition, locations, accessibility and general character of the site and knowledge of conditions affecting the work. The act of submitting a bid is to be considered as full acknowledgment that the bidder inspected the site and is familiar with the conditions and requirements of the specifications.

ADDITIONAL INFORMATION

Spokane Regional Health District reserves the right to make written requests for additional information from a Contractor/Vendor to assist with understanding or clarifying a Bid Proposal. All responses are to be provided in writing.

Required Material Safety Data Sheets (MSDS) for material brought on site by the successful bidder must always be available on site.



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All local, state, and federal regulations are to be followed. Any fines assessed to Spokane Regional Health District due to the lack of contractor/vendors failure to comply with regulations will be the responsibility of the successful bidder.

After the Award of Bid, the Contractor shall submit a list of all employees, all subcontractor employees, and other related personnel who will be physically required to work at the Spokane Regional Health District, providing the following information for each person:

- Name
- Employer’s Company Name

Spokane Regional Health District will do background checks on any employee of the Contractor. SRHD also, in its discretion, may decide that anyone with a criminal history, other than traffic violations that have not been annulled, will not be allowed SRHD premises.

SUBMISSION REQUIREMENTS

Preparation of Envelopes

Place a copy of the Proposal in a sealed envelope. On the front of the envelope place the following information:

"SEALED PROPOSAL - IMPORTANT"
 "RFQ #2020-0300"
 "DUE: October 9, 2020."
 YOUR COMPANY NAME

Submission of Proposals

Submit one sealed envelope with one (1) paper original of the Proposal to:

Spokane Regional Health District
 3rd Floor – Carey Weiler
 1101 W. College Ave
 Spokane, WA 99201

NOTE: Proposals will not be accepted by fax or email

Due Date

It is the responsibility of the Bidder to be sure the Proposals are sent sufficiently ahead of time to be received no later than:

November 13, 2020

Bidders mailing Proposals should allow enough time to ensure timely receipt of their Proposals. SRHD will not consider Proposals received late.

Sealed Proposals will be publicly acknowledged at **1:00pm (pacific time)** on the due date in the Spokane Regional Health District, 1101 W. College Ave, Room 140 Auditorium, Spokane, WA 99201.



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Preparation of Proposal

Proposals shall be submitted on 8-1/2 x 11" paper with tabs separating the major sections of the Proposal. Use recycled paper and both sides of paper sheets whenever practicable. The major sections of the Proposal are to be submitted in the order noted below:

1. Letter of Submittal.
2. Table of Contents
3. Qualifications
4. Project specific experience
5. Scope of services and proposed project schedule
6. Fees and compensation
7. Exceptions to Contract Requirements

Proposals shall provide information in the same order as presented in this document with the same headings. This will not only be helpful to the evaluators of the proposal but should assist the Bidder in preparing a thorough response.

Letter of Submittal

The Letter of Submittal shall be signed and dated by a person authorized to legally bind the Bidder to a contractual relationship, e.g., the president or executive director if a corporation, the managing partner if a partnership, or the proprietor if a sole proprietorship. Along with introductory remarks, the Letter of Submittal is to include the following information about the Bidder and any proposed subcontractors:

1. Name, address, principal place of business, telephone number, and fax number/e-mail address of legal entity or individual with whom contract would be written.
2. Legal status of the Bidder (sole proprietorship, partnership, corporation, etc.).
3. Location of the facility from which the Bidder would operate.
4. Mailing Address including zip code and remit to address including zip code
5. Telephone number including area code
6. Fax number including area code
7. Email address for business correspondence
8. Washington State Contractors Registration/License number
9. Copy of W-9
10. Washington State UBI number
11. State Industrial Account Identification Number
12. Contractor's Representative and contact information
13. Contractor's Superintendent and contact information
14. Identify any current or former SRHD employees employed by or on the Bidder's governing board as of the date of the Proposal or during the previous twelve (12) months.
15. Acknowledgement that the Bidder will comply with all terms and conditions set forth in the Request for Proposal, unless otherwise agreed by SRHD.
16. Provide a brief description of the Bidder, its size and the locations of its offices. State whether the Bidder is a qualified small or minority-owned business, women business enterprise or labor surplus area Bidder and if certified as such by the Washington State or United States Government, indicated which department or agency has so certified the Bidder.
17. The size of professional staff by level who would be working on this project, such as partner, manage, and supervisor, senior and other professional staff
18. The credentials and qualifications of key professional staff who will be involved on this project.
19. State whether the Bidder is in compliance with the applicable registration, licensure, and permit requirements to do business in Washington State and the Spokane County and City of Spokane.
20. Bidder is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded



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from covered transactions by any Federal department or agency.

Table of Contents

Include a table of contents that identifies the material by section, page number and a reference to the information to be contained in the proposal.

Qualifications

1. Provide a list of any projects within the last three years on which the Bidder proposing was contracted and was terminated, held in default, or failed to complete the work. Include the name of the projects(s), timeframe of the project and circumstances surrounding the termination of default.
2. Provide information regarding any recent legal proceedings and arbitration involving the Bidder that are current and occurred within the last three years.
3. Provide a description of how the Bidder’s expertise, technical and professional skills will meet the goals and fulfill the general functions identified in this RFP.
4. Include three (3) client references for work that is comparable to the scope of this Project.
5. Provide a minimum of three (3) credit references.

Project specific experience

Provide a description of the three most relevant projects similar to those described in this RFP, contacts held by the proposing Bidder within the last five years, one page per project, to include:

1. Role of the Bidder
2. Dollar value of the project
3. Dollar value of fee
4. Project description
5. Staffing
6. Duration of project
7. Relationship to client
8. Client contact information: name, position, entity name, telephone number, and email address for each project.

Scope of Services and Proposed Project schedule

Describe the Bidder’s understanding of the scope of services to be provided. Provide a description of how the Bidder will approach this work including how the proposing Bidder will manage the design process, installation, and overall project schedule.

Fees and Compensation

- Bidder’s shall provide clear pricing of all labor and materials for each attachment and summary total page.
- All applicable taxes should be included in their proposal. If an increase or reduction in the total dollar volume of the order would modify the discount structure of the offer, state the break points for the various discount percentages.
- Bidder should state the costs for warehousing and handling product, should a significant delay in the project arise after the product has been manufactured. Costs for warehousing any early deliveries will be borne by the Bidder or manufacturer.
- The Bidder’s proposal should delineate the payment terms of the agreement; early payment discounts, progress payments, down payments, prepayments required, etc.
- Bidder shall identify all subcontracted personnel or work contained in the proposal and describe the Bidder’s third-party vendor selection process.



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PROPRIETARY INFORMATION / PUBLIC DISCLOSURE

Materials submitted in response to this competitive procurement shall become the property of SRHD.

All received Proposals shall remain confidential until the contract is awarded, accepted, signed and posted to our SRHD.org website. Thereafter, the Proposals shall be deemed public records as defined in RCW 42.56, "Public Records."

Any information in the Proposal that the Bidder desires to claim as proprietary and exempt from disclosure under the provisions of state law shall be clearly designated. Each page claimed to be exempt from disclosure must be clearly identified by the word "Confidential" printed on it. Marking the entire Proposal exempt from disclosure will not be honored.

SRHD will consider a Bidder's request for exemption from disclosure; however, SRHD will decide predicated upon state law and regulations.

All requests for information should be directed to the RFP Coordinator.

REVISIONS TO THE RFP

In the event it becomes necessary to revise any part of this RFP, addendum/or addenda will be provided to all who receive the RFP. For this purpose, questions received, and the associated answers shall be provided as an addendum to the RFP.

SRHD also reserves the right to cancel or to reissue the RFP in whole or in part, prior to final award of a contract.

MINORITY & WOMEN-OWNED BUSINESS PARTICIPATION

SRHD encourages participation in all its contracts by Bidders certified by the Washington State Office of Minority and Women's Business Enterprises (OMWBE). Bidders may contact OMWBE at 360/664-9750 to obtain information on certified Bidders.

ACCEPTANCE PERIOD

Proposals shall remain in effect for forty-five (45) days for acceptance by SRHD from the due date for receipt of Proposals.

RESPONSIVENESS

The Bidder is specifically notified that failure to comply with any part of the RFP may result in rejection of the Proposal as non-responsive.

SRHD also reserves the right, however, at its sole discretion to waive minor administrative irregularities.

MOST FAVORABLE TERMS

SRHD reserves the right to make an award without further discussion of the Proposal submitted. Therefore, the Proposal should be submitted initially with the most favorable terms that can be proposed. There will be no best and final offer procedure. SRHD reserves the right to contact a Bidder for clarification of its Proposal.

The Bidder should be prepared to accept this RFP for incorporation into a contract resulting from the award of the RFP.

COSTS TO PROPOSE

SRHD will not be liable for any costs incurred by the Bidder in preparation of a Proposal submitted in response to this RFP, in conduct of a presentation, or any other activities related to responding to this RFP.



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REJECTION OF PROPOSALS

SRHD reserves the right at its sole discretion to reject any and all Proposals received without penalty and to not issue a contract as a result of this RFP.

AWARD OF CONTRACT

This RFP does not obligate SRHD to award a contract or to contract for services specified herein.

Spokane Regional Health District will award to the lowest, responsible bidder and the bid results will be published. STATE CONTRACTS WHERE APPLICABLE WILL BE CONSIDERED AS A PROPOSAL.

All contracts that are over \$100,000 must be presented to the Board of Health for approval prior to awarding a contract. The Board of Health has the authority to reject and/or approve all contracts for Spokane Regional Health District.

RESPONSIBLE BIDDER CRITERIA

To be considered a “responsible” bidder and qualify to be awarded a contract, the Bidder must:

1. Be a registered contractor at the time of bid submittal.
2. Have a current Unified Business Identifier (UBI) number.
3. Have industrial insurance/workers’ compensation coverage.
4. Have an Employment Security Department number.
5. Have a state excise tax registration number.
6. Not be disqualified from bidding under RCW 39.06.010 or 39.12.065(3).
7. Not have any apprenticeship violations, if applicable.
8. Certify through a sworn statement that they are not willful violator of labor laws in reference to RCW 49.48.082 and
9. Have received training, provided by the Department of Labor and Industries or a provider whose curriculum has been approved by L&I, on the requirements related to public works and prevailing wages. Bidders will submit documentation of complete public works projects from the last three (3) years.

If a bidder fails to supply information requested concerning responsibility within the time and manner specified in the bid documents, SRHD may base its determination of responsibility on any available information related to the supplemental criteria, or it may find the bidder not responsible.

If SRHD determines a bidder to be not responsible, it must provide, in writing, the reasons for the determination. A bidder can appeal the determination within three (3) days by presenting additional information to SRHD. SRHD must consider the additional information before issuing its final determination. If the final determination affirms that the bidder is not responsible, SRHD may not execute a contract with any other bidder until two business days after the bidder determined to not be responsible has received the final determination.

DETERMINING THE LOWEST RESPONSIBLE BIDDER

Contracts requiring competitive bidding shall be awarded to the lowest responsible bidder for purchase of materials, equipment, supplies or services.

SRHD may adopt relevant supplemental bidder responsibility criteria for the particular project. The bidding documents must include the adopted supplemental criteria and:

1. A basis for evaluation.
2. A deadline for bidder to submit responsibility documentation;and
3. A deadline for bidder to appeal a “not responsible” determination.
4. A potential bidder may request changes to the supplemental criteria, and SRHD will evaluate the request.

If SRHD agrees to change the criteria, it must issue an addendum.



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Favoring local businesses in the award of a contract is not allowed.

NOTIFICATION TO BIDDERS

After an award recommendation has been determined, both successful and unsuccessful Bidders will be notified via email.

DEBRIEFING OF UNSUCCESSFUL BIDDERS

Upon request, a debriefing conference will be scheduled with an unsuccessful Bidder. Discussion will be limited to a critique of the requesting Bidder’s Proposal. Comparisons between Proposals or evaluations of the other Proposals will not be allowed. Debriefing conferences may be conducted in person or on the telephone.

CONTRACT TERMS

Business Registration Requirement

Spokane Regional Health District will not award an agreement with any business that does not have a valid Washington State business license. The Bidder shall be responsible for contacting the State of Washington Business License Services at <http://bls.dor.wa.gov> or 1-800-451-7985 to obtain a business registration.

Anti-Kickback

No officer or employee of the Spokane Regional Health District having the power or duty to perform an official act or action related to this contract shall have or acquire any interest in the contract, or have solicited, accepted or granted a present or future gift, favor, service or other thing of value from or to any person involved in the contract.

Disputes

This contract shall be performed under the laws of Washington State. Any litigation to enforce this contract or any of its provisions shall be brought in Spokane County Superior Court.

Prevailing Wage (Per 29 CFR 5.5(a))

1. The prevailing wages and fringe benefits to be paid.
2. Frequency of payment (once per week).
3. Posting of the US DOL wage determination and Davis Bacon poster at the site of work
4. Any amount to be withheld or retained from the contract before final payment.
5. Maintaining payroll records.
6. Submitting a weekly, certified copy of the payroll to the SRHD.
7. Notice that falsification of any prevailing wage payroll records may subject the contractor or subcontractor to civil or criminal prosecution under section 1001 of Title 189 and Section 231 of Title 31 of the United State Code.
8. Notice that the contractor’s records shall be made available for inspection, copying, or transcription by authorized representatives of federal and state agencies.
9. Rates of pay for apprentices and trainees.
10. Compliance with Copeland Act requirements (anti-kickback rules).
11. Subcontracts. The contractor shall inform all subcontractors of the Davis-Bacon requirements and the prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all the contract clauses.
12. Contract termination
13. Disputes concerning labor standards
14. Certification of eligibility to participate in federal contracts.
15. All contractors and subcontractors must submit a certified payroll and statement of compliance to SRHD on a weekly basis during the project.



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Non-Discrimination

In the performance of this proposal, the Bidder shall comply with the provisions of Title VII of the Civil Rights act of 1964 (42 USC 20000e), Section 504 of the Rehabilitation Act of 1973 (29 USC 794f), Chapter 49.60 RCW, the Age Discrimination in Employment Act, and the Americans with Disabilities Act (P.L. 101-336), as now or hereafter amended.

Non-discrimination requirements include, but are not limited to:

1. **Non-Discrimination in Employment:** The Bidder shall not discriminate against any employee or applicant for employment because of race, color, sex, religion, national origin, sexual orientation, creed, marital status, age, Vietnam era or disabled veterans’ status, or the presence of any sensory, mental, or physical disability. The Bidder shall take affirmative steps to ensure that employees are not discriminated against during employment. Such steps shall include, but are not limited to employment, upgrading, demotion, or transfer; recruitment or selection for training including apprenticeships and volunteers.
2. **Non-Discrimination in Client Services:** The Bidder shall not deny any individual any services to other benefits provided under this Agreement, on the grounds of race, color, sex, religion, national origin, sexual orientation, creed, marital status, age, Vietnam era or disabled veterans’ status, or the presence of any sensory, mental or physical disability.

Liability

The Bidder shall indemnify, defend, and hold harmless SRHD, its officers and employees from all claims, demands, or suits in law or equity arising from the Bidder's negligence or breach or its obligations under the contract. The Bidder's duty to indemnify shall not apply to liability caused by the sole negligence of SRHD, its officers and employees. The Bidder's duty to indemnify for liability arising from the concurrent negligence of SRHD, its officers and employees and the Bidder, its officers and employees shall apply only to the extent of the negligence of the Bidder, its officers and employees. The Bidder's duty to indemnify shall survive termination or expiration of the contract. The Bidder waives, with respect to SRHD only, its immunity under RCW Title 51, Industrial Insurance.

Insurance Coverage

During the term of the contract, the Bidder shall maintain in force at its own expense, each insurance coverage noted below:

1. Worker's Compensation Insurance in compliance with RCW 51.12.020, which requires subject employers to provide workers' compensation coverage for all their subject workers and Employer's Liability Insurance in the amount of \$1,000,000;
2. General Liability Insurance on an occurrence basis, with a combined single limit of not less than \$1,500,000 each occurrence for bodily injury and property damage. It shall include contractual liability coverage for the indemnity provided under this contract. It shall provide that SRHD, its officers and employees are additional insureds but only with respect to the Firm's services to be provided under this contract; and
3. Automobile Liability Insurance with a combined single limit, or the equivalent of not less than \$1,000,000 each accident for bodily injury and property damage, including coverage for owned, hired and non-owned vehicles.
4. Professional Liability Insurance with a combined single limit of not less than \$1,000,000 each claim, incident, or occurrence. This is to cover damages caused by the error, omission, or negligent acts related to the professional services to be provided under this contract. The coverage must remain in effect for at least three (3) years after the contract is completed.



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NOTE: There shall be no cancellation, material change, reduction of limits or intent not to renew the insurance coverage(s) without forty-five (45) days written notice from the Bidder or its insurer(s) to SRHD.

As evidence of the insurance coverages required by this contract, the Bidder shall furnish acceptable insurance certificates to SRHD at the time it returns the signed contract. The certificate shall specify all parties who are additional insured, and include applicable policy endorsements, and the deductible or retention level, as well as policy limits.

ATTACHMENT A- Deputy Administration Conference Room



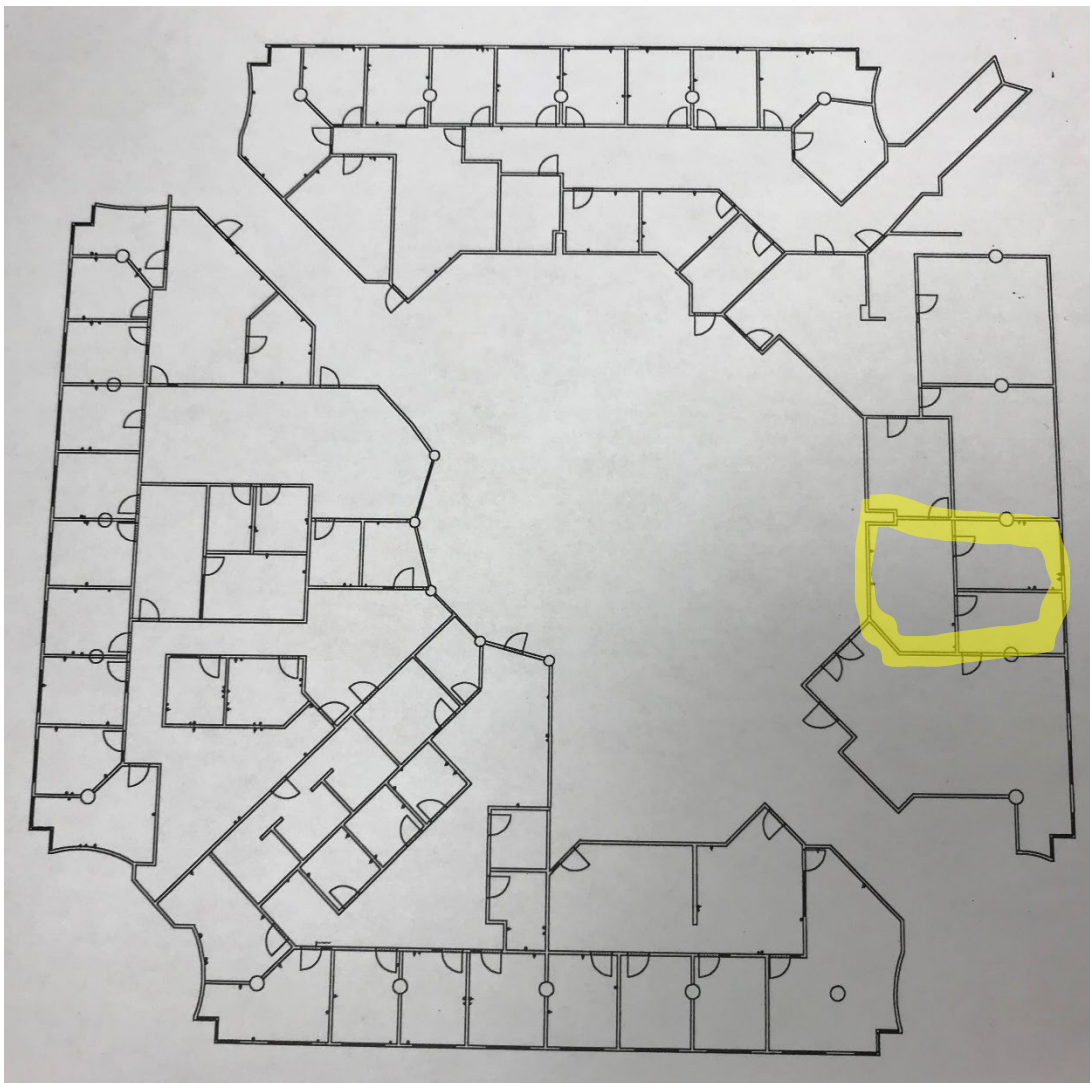
ATTACHMENT A- Deputy Administration Conference Room

SRHD Request for Proposal

Project Number: 2020ADMINConferenceRoom	SRHD Administrator:
Location: Admin Rm 334	SRHD Maintenance:
Projected Start Date:	Projected Completion Date:

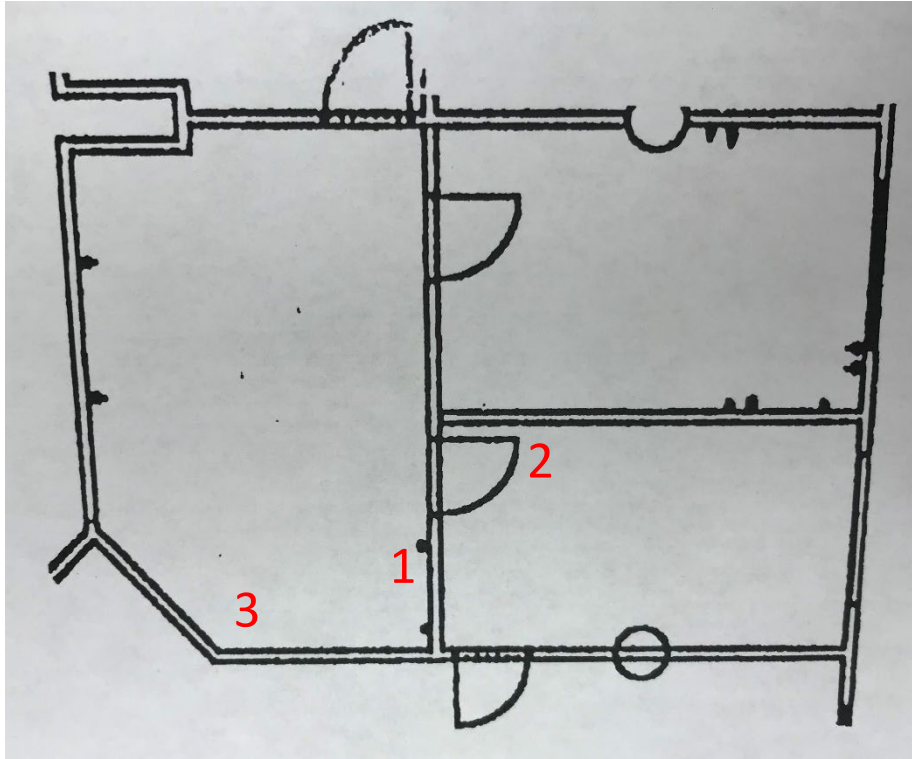
Project Overview

This project will encompass the demolition, remodel, and construction of the Administration office indicated in the photo of the third floor below.



Demolition:

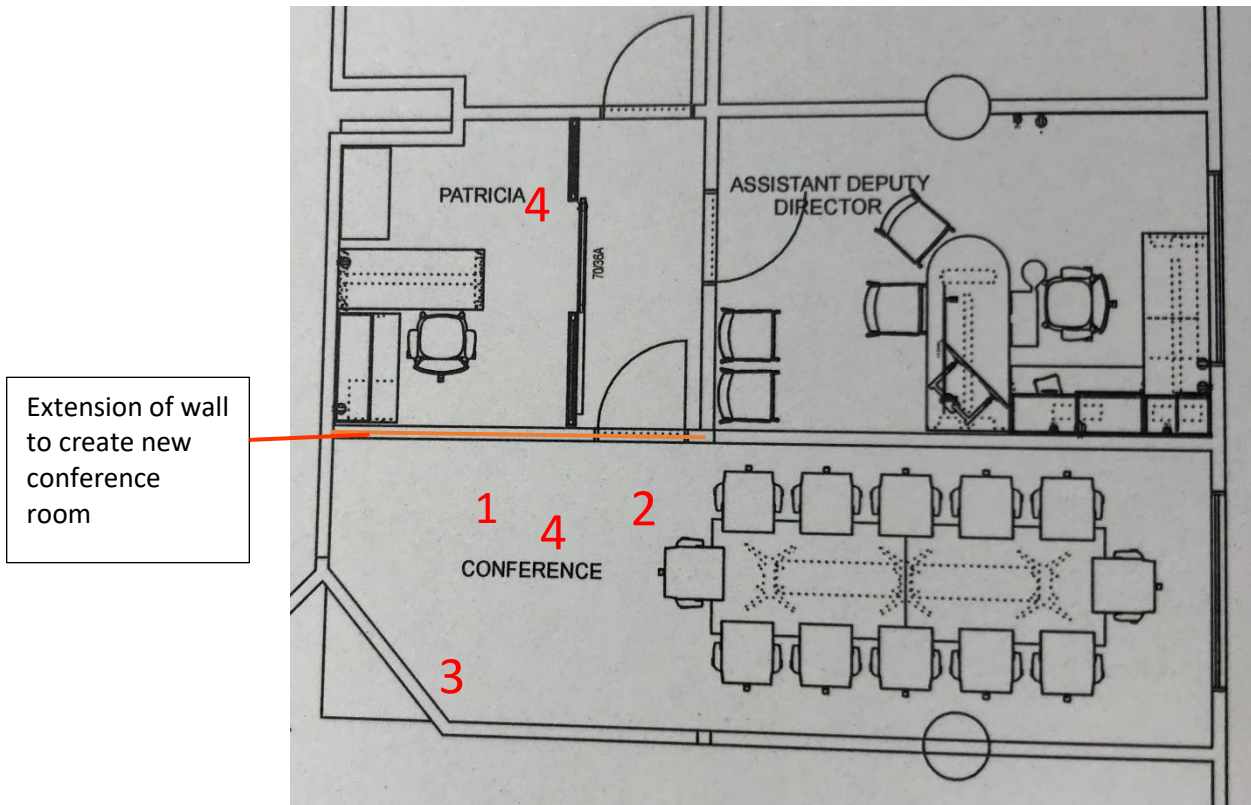
The areas of demolition are indicated by number in the photo below.



Demolition			
1	Remove wall	Conference Room	
2	Remove door and door frame, door and frame will be reused for new conference door	Conference Room	
3.	Remove soffit and recessed lighting	Conference Room	
		Conference Room	
Electrical			
3	Remove soffit and recessed lighting	Conference Room	
Lighting			
3	Remove recessed lighting	Conference Room	
Painting			
	n/a		
Flooring			
	n/a		
Construction			
	n/a		

Construction:

The areas of construction are indicated in the photo below.



Demolition			
	n/a		
Electrical			
3	Install electrical for monitor	Conference Room	
Lighting			
3	Add ceiling lights that are provided by SRHD	Conference Room	
4.	On/Off switches for the lights Patricia’s area and the new conference room, will need to be rewired so that one switch will control Patricia and hallway and the second will be for the new conference room.		
Painting			
	Painting in the new conference room, hallway, Assistant Deputy Director’s office and hallway. There will be a primary color and an accent color for each area.		
Flooring			
	Furnish and Install Tandus Powerbond Aftermath carpet and rubber base to all damaged carpet and new wall.	Conference Room	
Construction			
1	Construct conference room/Patricia’s office wall		
2	Install frame and door for conference room door.	Conference Room	
3	Replace damaged ceiling tiles	Conference Room	
3	Install Monitor mount and monitor		

Demolition pictures:



Removal of soffit, lighting, replacing damaged ceiling tiles and rewiring the on/off switches for lighting in new conference room and Patricia's office.



Remove door and frame to re-use with new conference room.



Remove wall to open up for new conference room. Will be extending new wall with new doorway utilizing the previous door that was removed during demolition. The door leading into the lunch room will remain.

ATTACHMENT B- Quality, Planning & Assessment



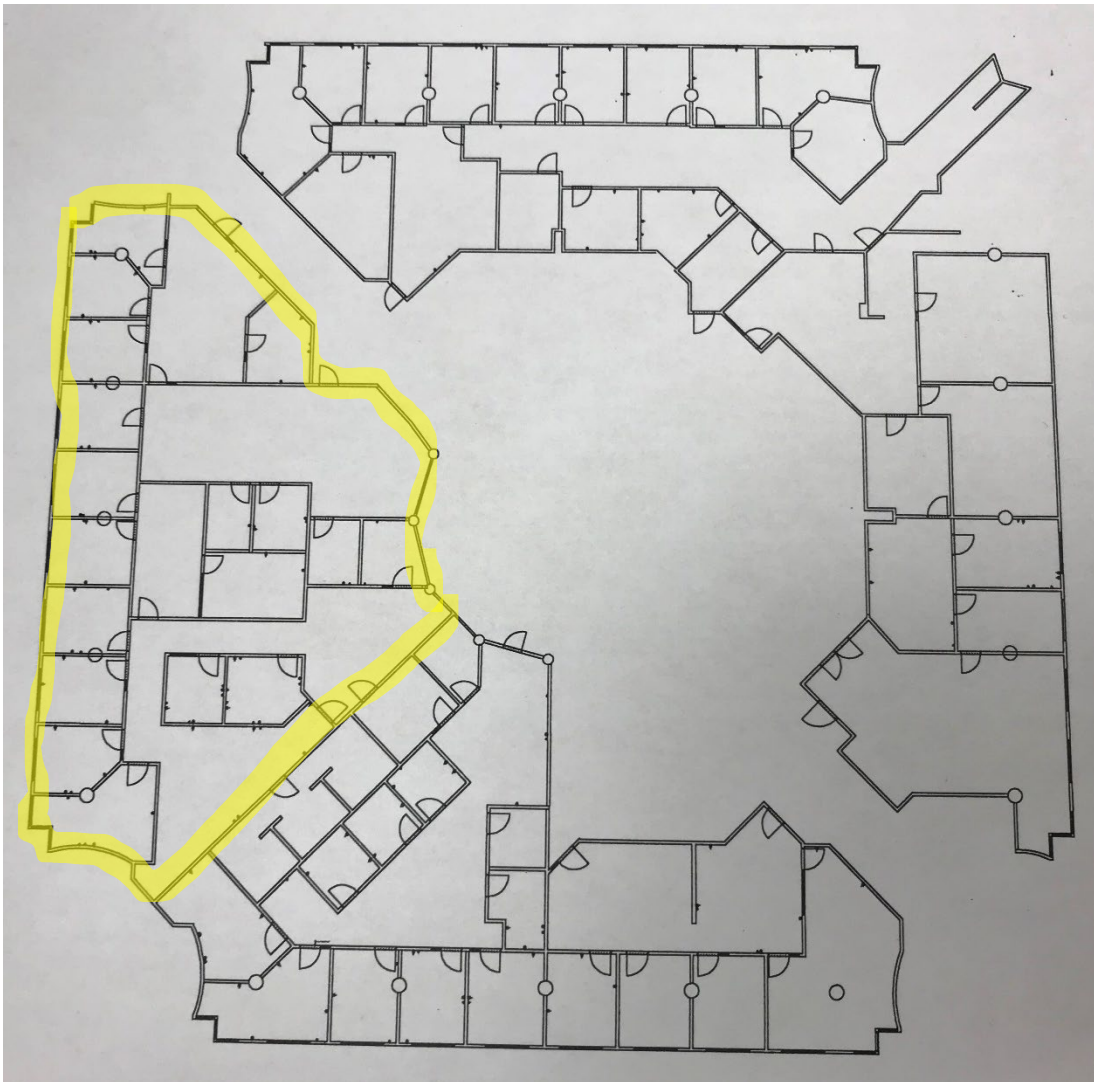
Attachment B- Quality, Planning & Assessment

SRHD Request for Proposal

Project Number: 2020ADMINQPA	SRHD Administrator:
Location: QPA Rm 360 & 372	SRHD Maintenance:
Projected Start Date:	Projected Completion Date:

Project Overview

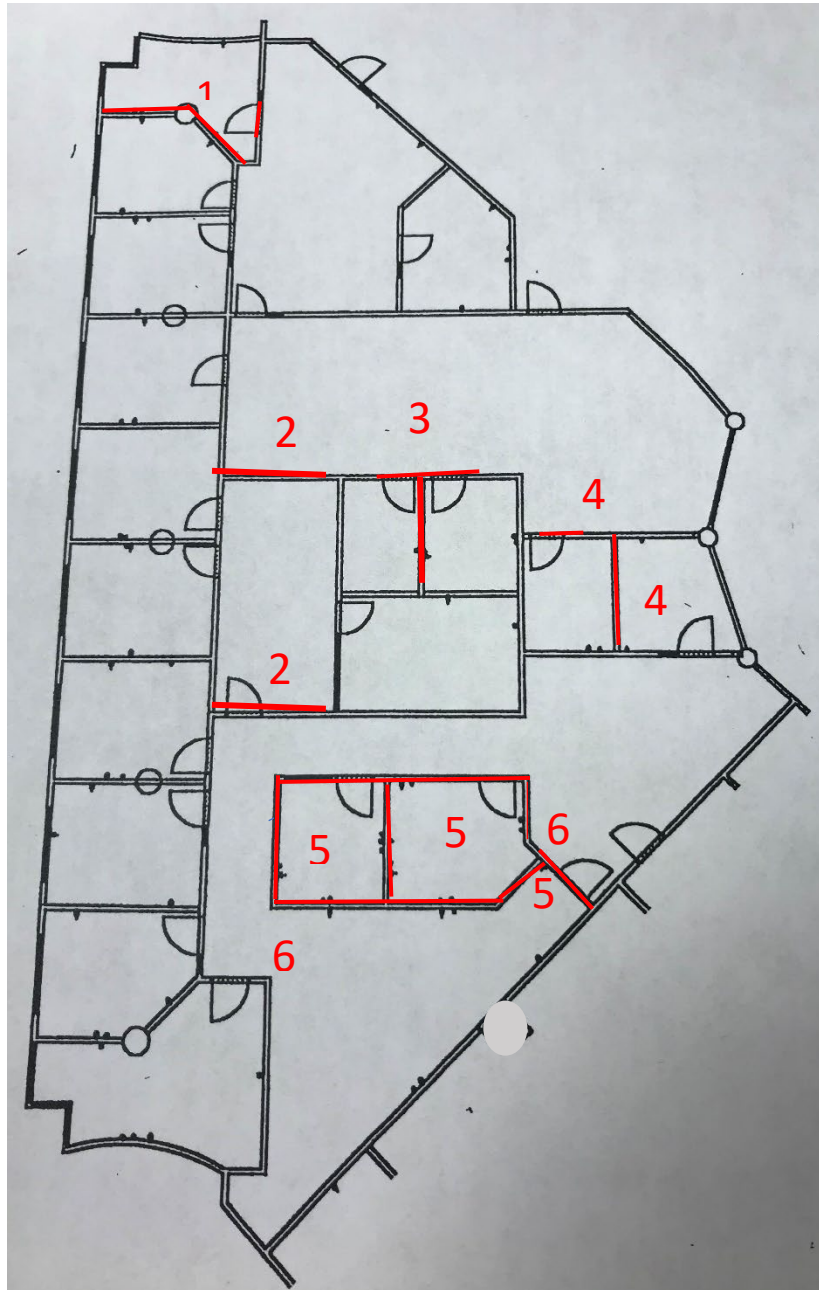
This project will encompass the demolition, remodel, and construction of the Quality Planning & Assessment offices indicated in the photo of the third floor below.



Demolition:

The areas of demolition are indicated by number in the photo below.

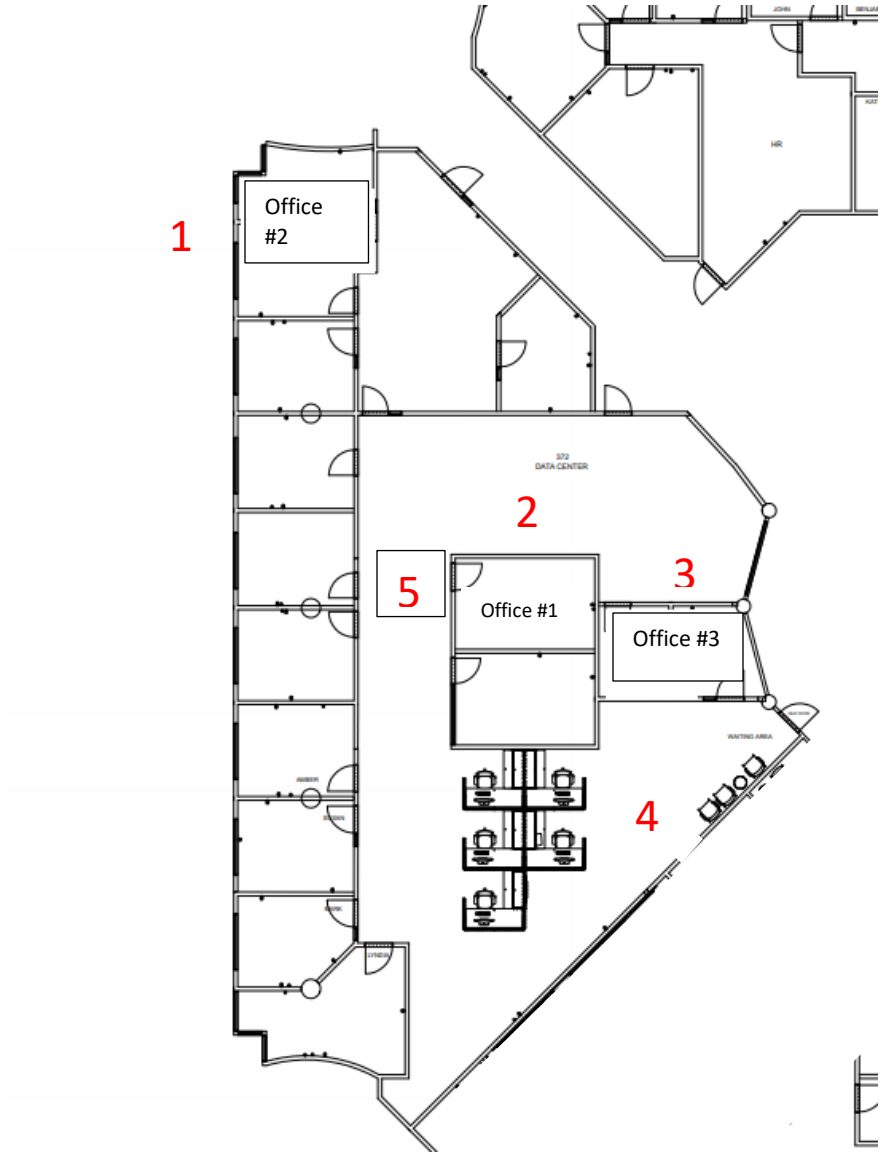
All areas in red will be removed, all doors and frames will be retained by SHRD, all during demolition will be removed and verify that circuits XXXX. There are three offices that are combining two offices into one. For these offices, will be removing one of the doors and closing the opening up. All doors and frames will be retained by SRHD.



Demolition			
1	Remove walls to combine two offices and remove frame and door (door/frame to be retained by SRHD)		
2	Remove walls, frame, door and patch walls (door/frame to be retained by SRHD)		
3	Remove walls, doors and frame, patch walls (door/frame to be retained by SRHD)		
4	Remove walls, door and frame, patch walls (door/frame to be retained by SRHD)		
5	Remove all walls, doors, frames (doors/frames to be retained by SRHD)		
Electrical			
1	Remove all electrical/data lines from demolished walls,		
2	Remove all electrical/data lines from demolished walls,		
3	Remove all electrical/data lines from demolished walls,		
4	Remove all electrical/data lines from demolished walls,		
5	Remove all electrical/data lines from demolished walls,		
6	Remove projector and wired County Clock		
Lighting			
1	Remove all damaged ceiling tiles		
2	Remove all damaged ceiling tiles		
3	Remove all damaged ceiling tiles		
4	Remove all damaged ceiling tiles		
5	Remove all damaged ceiling tiles		
Painting			
	n/a		
Flooring			
1	Remove all damaged carpet in areas where walls/doors removed		
2	Remove all damaged carpet in areas where walls/doors removed		
3	Remove all damaged carpet in areas where walls/doors removed		
4	Remove all damaged carpet in areas where walls/doors removed		
5	Remove all damaged carpet in areas where walls/doors removed		
Construction			
	n/a		

Construction:

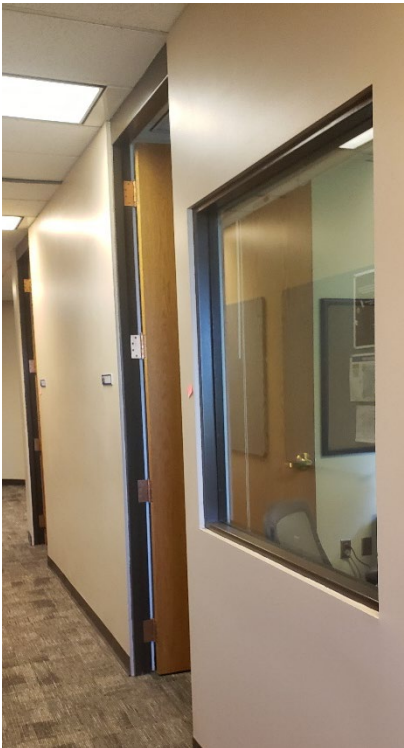
The areas of construction are indicated in the photo below.



Demolition			
	n/a		
Electrical			
4	Provide electrical/data wiring for cubicle area. SRHD has cubicles for this area.		
	.		
Lighting			
1	Replace any damaged ceiling tiles from wall/door removal		
2	Replace any damaged ceiling tiles from wall/door removal		
3	Replace any damaged ceiling tiles from wall/door removal		
4	Replace any damaged ceiling tiles from wall/door removal		
5	Replace any damaged ceiling tiles from wall/door removal		
Painting			
	Paint all offices (total of 13 offices) and common areas with the primary color and one accent wall	All	
Flooring			
1	Furnish and Install Tandus Powerbond Aftermath carpet and rubber base for all damaged or missing carpet after demolition.		
2	Furnish and Install Tandus Powerbond Aftermath carpet and rubber base for all damaged or missing carpet after demolition.		
3	Furnish and Install Tandus Powerbond Aftermath carpet and rubber base for all damaged or missing carpet after demolition.		
4	Furnish and Install Tandus Powerbond Aftermath carpet and rubber base for all damaged or missing carpet after demolition.		
5	Furnish and Install Tandus Powerbond Aftermath carpet and rubber base for all damaged or missing carpet after demolition.		
Construction			
A.	Construct walls to cover all removed doors.	All	
F.	Construct new doorway and office walls in office #1.		



#5 - Removal of this wall, doorway, and both offices



#5 - Removal of both offices



#3- Removal of both doors and dividing wall to create one new office. Will add a new doorway using existing door/frame.



#5 - Removal of entire areas of two offices and doorway, frame/door. SRHD to retain doors/frames. This will be the new area for the cubicles.



2 - Remove wall, doorway to create a hallway. SRHD to retain frames/doors

ATTACHMENT – C

ADMINISTRATIVE STORAGE AREA

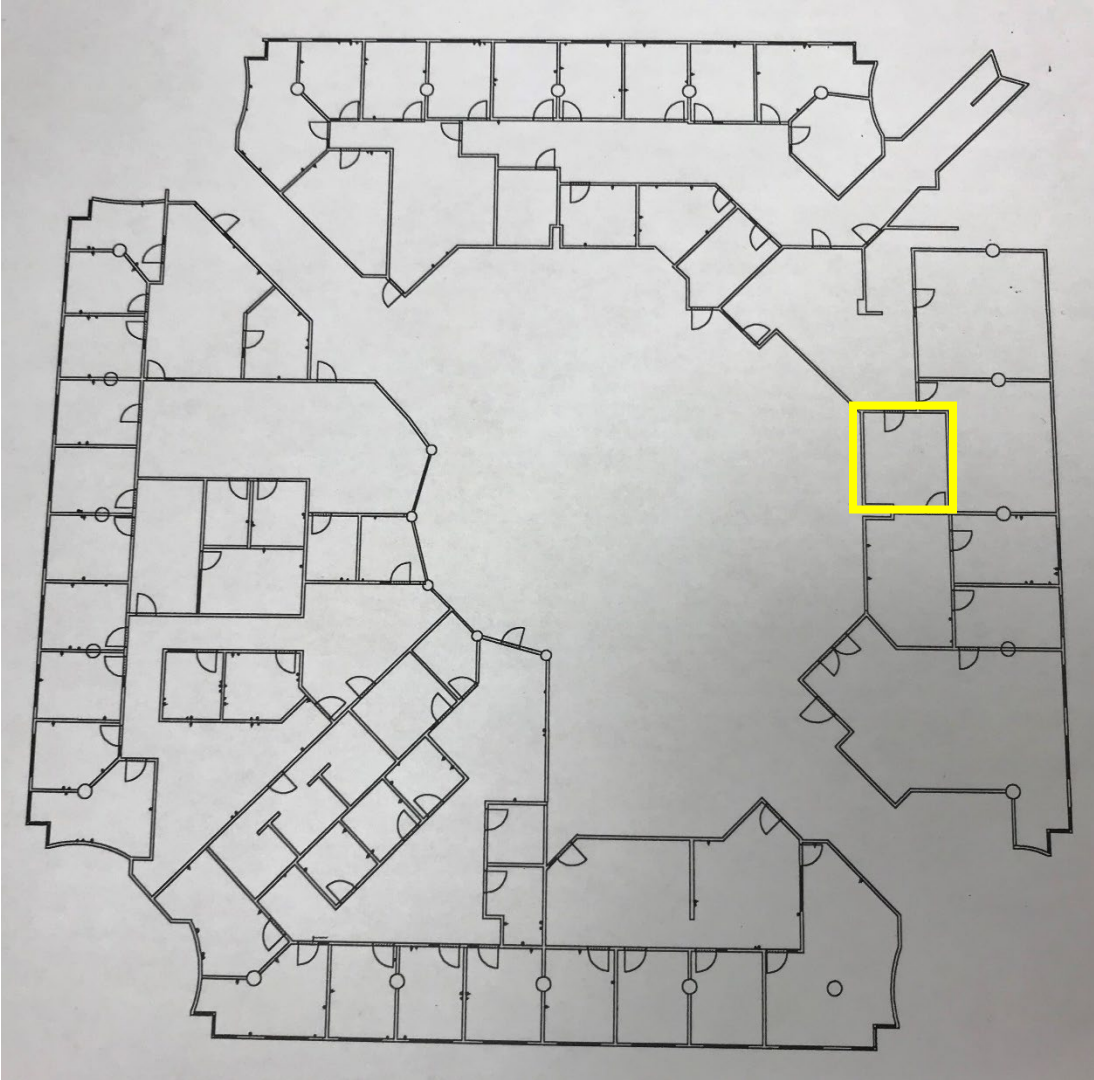


SRHD Request for Proposal

Project Number: 2020ADMINStorageArea	SRHD Administrator:
Location: Admin Rm 334	SRHD Maintenance:
Projected Start Date:	Projected Completion Date:

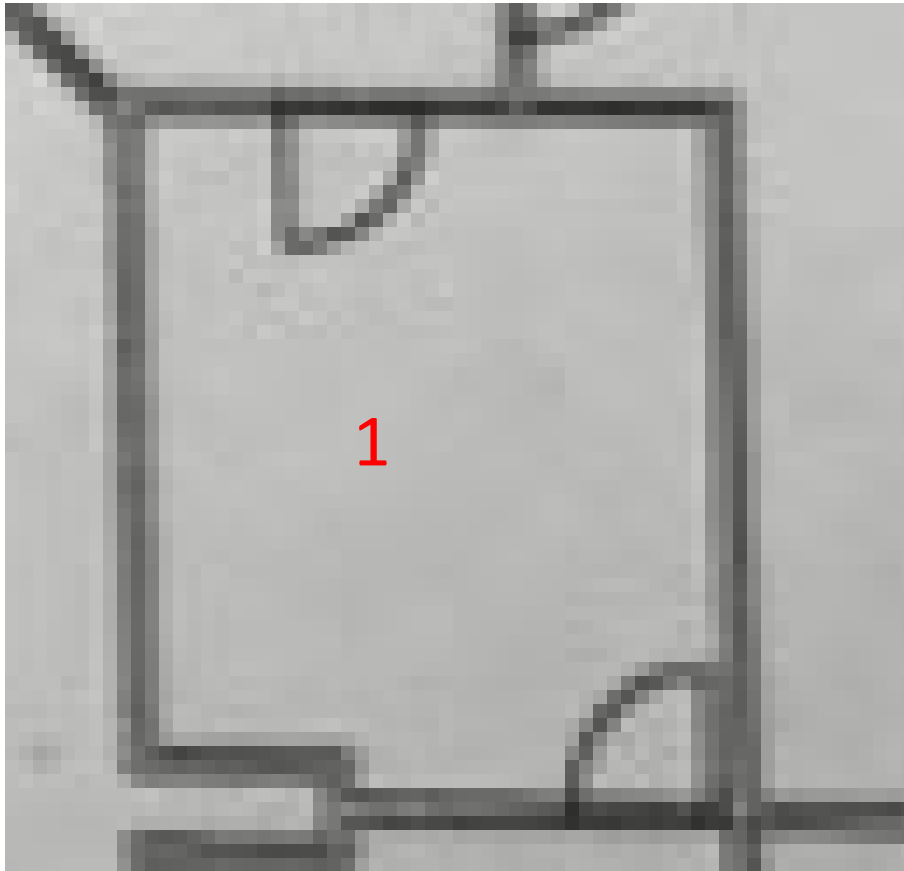
Project Overview

This project will encompass the demolition, remodel, and construction of the Administration storage area indicated in the photo of the third floor below.



Demolition:

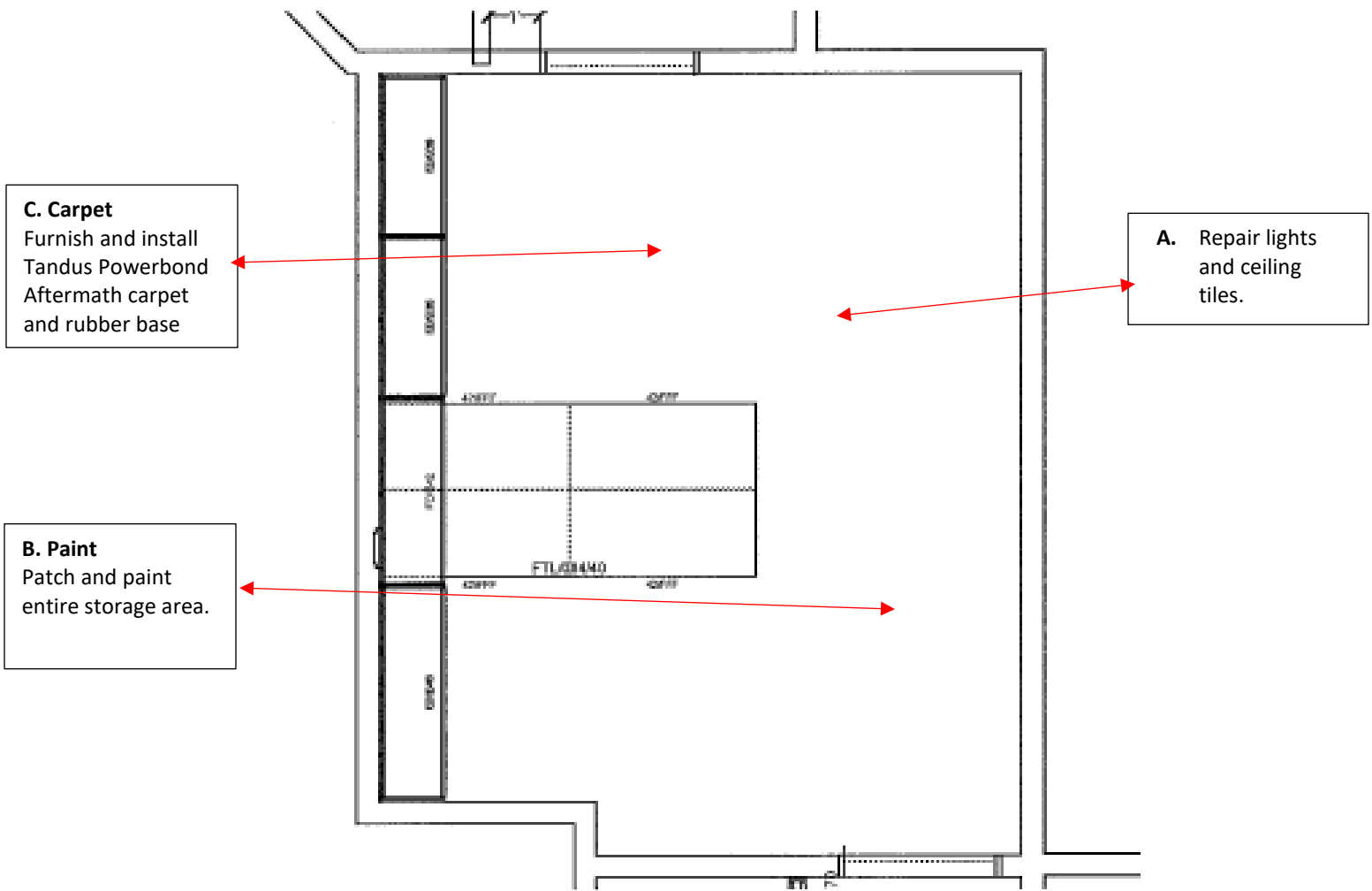
The areas of demolition are indicated by number in the photo below.



Demolition			
1	Remove doors (2) and leave frames. SRHD will retain all doors for future use	Storage area	
1	Remove shelving and brackets, patch paneling		
Electrical			
	n/a		
Lighting			
1	Remove damaged ceiling tiles		
Painting			
1	Patch holes in paneling for painting		
Flooring			
1	Remove old carpet and baseboards		
Construction			
	n/a		

Construction:

The areas of construction are indicated in the photo below.



Demolition			
	n/a		
Electrical			
	n/a		
Lighting			
A.	Repair or replace damaged ceiling tiles		
Painting			
B	Patch and paint storage area.		
Flooring			
C	Furnish and Install Tandus Powerbond Aftermath carpet and rubber base.		
Construction			

**LIMITED ASBESTOS INSPECTION PRIOR TO RENOVATION
OF SPOKANE REGIONAL HEALTH DISTRICT ADMIN OFFICES LOCATED
AT
1101 W. COLLEGE AVE. SPOKANE, WA 99201**

1.0 INTRODUCTION

IRS Environmental of WA, Inc. has completed an asbestos inspection prior to renovation of admin offices on 3rd floor at the above referenced subject site. The on-site inspection for asbestos containing materials was completed August 7, 2020 at the request of Kimberly Kealiher of Spokane Regional Health District. The on-site visit was conducted by Donovan Zundel, a certified AHERA Building Inspector under 40 CFR, Part 763, Subpart E, Appendix C (Certification No. BI-19-007 expires 10/02/2020). This report presents the asbestos survey methods, findings, and a review of options for materials subject to building renovation activities.

2.0 PURPOSE AND SCOPE

Various local, state, and federal regulations govern the use and management of asbestos containing materials (ACM). The codes are generally focused on preventing airborne emissions of asbestos fibers and addressing public and worker health concerns for exposure to asbestos during renovation and demolition projects.

2.1 WHY IS THIS INSPECTION "LIMITED"

At the request of the client, our inspection was limited to interior building materials that are expected to be disturbed during renovation activities. Unless specifically requested to do so, destructive demolition that would compromise the integrity of the building was avoided.

Anyone that is provided this report should be warned that *it is limited to only the specific materials tested. Affected areas may exist in areas hidden from the inspector's sight by finish materials.* If additional suspect materials are found that may have been hidden during the inspection, they should be tested before they are disturbed. If additional renovation activities are to be conducted, *an additional inspection will need to be prepared. A list of suspect asbestos containing materials can be found at Section 9.0 of this report.*

3.0 SUSPECT MATERIALS TESTED FOR ASBESTOS CONTENT.

The number of samples taken for any surfacing material is determined by CFR Part 763.86, which requires:

- 3 samples for each material that is present in quantities of 1,000 SF or less.
- 5 samples for each material that is present in quantities of 1,000 - 5,000 SF.
- 7 samples for each material that is present in quantities of greater than 5,000 SF.

The following materials were tested for asbestos content:

MATERIAL	LOCATION
Joint Compound Off White/White/Gray	Typical of material used on nail heads and seams throughout gypsum wallboard system
Gypsum Wallboard Tan/Off White	Typical of wallboard system 3 rd floor admin offices
Orange Peel Texture White/Off White	Typical of wall texture throughout 3 rd floor admin offices
Cove Base w/Adhesive Brown/Yellow	Typical of wall base covering throughout 3 rd floor admin offices
Wood Panel Adhesive Yellow	Typical of wall treatment throughout pony wall in rm. 330
Carpet Adhesive Yellow	Typical of wall base carpet adhesive in middle offices (old lab) within data center

4.0 SUBJECT SITE DESCRIPTION

The subject site consists of an approx. 111,275 square foot five story structure built in 1976.

Interior ceiling treatments throughout 3rd floor admin offices are suspended ceiling system. Interior wall treatments are painted and textured gypsum wallboard and wood paneling. Interior flooring treatment is carpet.

Exterior wall treatment is brick & mortar.

Building materials outside of the scope of work were not inspected as a part of this inspection.

5.0 SURVEY METHODOLOGY

The scope of services included identification of any suspected ACM within the specific areas that will be impacted by upcoming renovation activities, to bulk sample and analyze those suspect materials and to provide a report of findings. A general walk-over examination was initially completed to plan the asbestos survey, identify functional spaces (spatially distinct areas within the work area), and to develop a sampling scheme for homogeneous areas of suspected ACM.

Bulk samples were collected in a representative manner by the inspector based on suspected material contents, as defined by regulatory codes or guidance's for sampling methods and as applicable to the planned demolition activities. The samples were placed into air-tight plastic bags provided by the laboratory. The samples were shipped under chain-of-custody protocol to the samples were taken under chain-of-custody protocol to Mountain Laboratories of Spokane, WA. Mountain Labs, Inc. is an NVLAP accredited laboratory for the analysis of bulk materials using PLM.

6.0 IDENTIFIED ASBESTOS CONTAINING SAMPLES - FINDINGS

The following represents a tabulation of bulk samples which were found to contain asbestos during the preparation of this survey and the results of their analysis. *Materials that are assumed to contain asbestos because of age, type or labels are noted as such.*

None of the suspect materials tested contained asbestos.

6.1 IDENTIFIED < 1% ASBESTOS CONTAINING MATERIALS

SAMPLE	MATERIAL	LOCATION	CONTENT
22071-04-A	Off White Layer of Joint Compound Sample	Rm. 330 entry way pony wall	<1%

7.0 REMARKS

This report represents IRS Environmental of WA, Inc., findings and conclusions based on the scope of services agreed to by the client and within the client's schedule and budget. All findings are based on readily available and reasonably ascertainable information on site conditions at the time of the survey and for the known regulations in affect at that time. The services provided include professional opinions and judgments based on readily available information, field observations and measurements, and analytical reports by an independent laboratory. The specific conditions and limitations of AHERA Building Inspector certification have influenced these results. The bulk samples collected in connection with this survey only indicate the presence or absence of the investigated contaminant within the discrete sample units. *Although each sample was collected from an area most likely to be affected by the contaminant and accessible to the inspector, affected areas may exist in areas hidden from the inspector's sight by finish materials. A list of suspect asbestos containing materials can be found at Section 9.0 of this report. If additional suspect materials are found that may have been hidden during the inspection, they should be tested before they are disturbed.* Any analytical results included in this report should be considered only as indicators of possible site conditions with specific statistical significance and influenced by sampling technique and laboratory methodology.

8.0 LIMITATIONS OF THIS REPORT

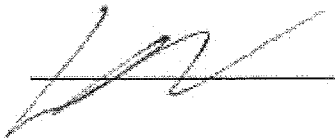
We have prepared this report to aid in evaluating this property for renovation. This report is for the exclusive use of the owner, Capstone Construction and IRS Environmental. This report applies only to the subject detailed above and shall not be relied upon by any other party without the prior written consent of the inspector that prepared the report.

IRS Environmental's work is performed in a professional manner with the best interests of our client in mind. IRS Environmental's objective is to perform our work with care, exercising the customary thoroughness and competence of professionals in the relevant disciplines, in accordance with the standard for these services at the time and location those services are rendered.

It is important to recognize that even the most comprehensive scope of services may fail to detect environmental liability on a particular site. Therefore, IRS Environmental cannot act as insurers and cannot "certify or underwrite" that a site is free of environmental contamination and no expressed or implied representation or warranty is included or intended in our reports except that our work was performed within the limits prescribed by our client, with the customary thoroughness and competence of our profession.

Within the limitations of scope, schedule and budget, our services have been executed in accordance with generally accepted practices in this area at the time this letter was prepared. No other conditions, expressed or implied, should be understood. Nothing in this report should be interpreted as legal advice; the information contained here is for information only.

Donovan Zundel
AHERA Building Inspector
Certification No. BI-19-007
Expiration 10/02/2020



**9.0 SAMPLE LIST OF MATERIALS THAT MAY BE PRESENT AND HIDDEN
ON ANY CONSTRUCTION, DEMOLITION OR RENOVATION SITE**

- Window glazing
- Stucco
- Cement pipes
- Cement board/Transite
- Duct tape/paper
- Furnace insulation
- Vinyl sheet flooring/mastic
- Vinyl floor tile/mastic
- Poured flooring
- Pipe insulation/fittings
- Plaster/ wall joints
- Textured paints/coatings
- Ceiling tiles/panels/mastic
- Spray-applied insulation
- Blown-in insulation
- Fireproofing
- Sink insulation
- Packing materials
- High temperature gaskets
- Lab hoods/table tops
- Sink insulation
- Elevator brake shoes
- Asphalt flooring
- Paper on backside of fiberglass insulation
- Erkot roofing material
- Laboratory fume hoods
- Construction mastics
- Ductwork flexible connections
- Acoustical ceiling texture "popcorn"
- Electrical cloth
- Electrical wiring insulation
- Roofing shingles
- Built-up roofing
- Base flashing
- Rolled roofing
- Caulking/putties
- Incandescent light fixture backing
- Brick mortar
- Vinyl wall coverings
- Vapor barrier
- Cement roofing shingles
- Gray roofing paint
- Nicolite (white) roofing paper
- Sub flooring slip-sheet
- Mudded pipe elbow insulation
- HVAC duct insulation
- Boiler/tank insulation
- Breaching insulation
- Paper firebox in walls
- Fire doors
- Fire blankets
- Fire curtains/hose
- Electrical panel partitions
- Chalkboards
- Joint compound/wallboard

Note: This list does not include every product that may contain asbestos. It is intended as a general guide to show which types of materials may contain asbestos.

10.0 SUGGESTED PROCEDURE FOR COMMUNICATING SURVEY FINDINGS TO AFFECTED PARTIES.

The results of this survey should be posted on site for to ALL CONTRACTORS AND SERVICE PERSONNEL to see. A copy of this report should be provided to all persons who may come in contact with materials that are known to contain asbestos. The following is a signed acknowledgment to be collected and signed by anyone who is provided a copy of this report.

I acknowledge that I have read and understand the report titled:

**LIMITED ASBESTOS INSPECTION PRIOR TO RENOVATION
OF SPOKANE REGIONAL HEALTH DISTRICT ADMIN OFFICES LOCATED
AT
1101 W. COLLEGE AVE. SPOKANE, WA 99201**

I further acknowledge that hidden asbestos materials (refer to list contained in section 9.0 of this report) may exist in concealed areas that may be exposed during renovation. If suspect materials (refer to list contained in section 9.0 of report) are discovered that have not been tested, I will treat these materials as asbestos until additional testing proves otherwise.

Firm Name Spokane Regional Health District
Signature [Handwritten Signature] Name Amelia Clark
Title Administrator
Address 1101 W. College Ave, Spokane WA 99201
Phone No. 509 324 1501 Date 9/16/2020

**Appendix A
Asbestos Survey Log**

ASBESTOS SURVEY LOG

Client: Spokane Regional Health District IRS Project #: 22071
 Project: SRHD Admin Inspector: Donovan Zundel
 Site: 1101 W. College Ave. Spokane, WA 99201 Inspection Date: 8/7/2020

Year of Construction 1976

Sample No.	Material Tested	Sample Location	Friable/ Non-friable	Type	Condition	ACM%
22071-01	GWB w/OP Texture Tan/Off White	Rm. 330 entry pony wall	NON	MISC	GOOD	ND
22071-01-A	Sub-Sample of 22071-01 Off White Layer White/Off White	—	FRIABLE	SUR	GOOD	ND
22071-02	GWB w/OP Texture Tan/Off White	Rm. 330 entry pony wall	NON	MISC	GOOD	ND
22071-02-A	Sub-Sample of 22071-02 Off White Layer White/Off White	—	FRIABLE	SUR	GOOD	ND
22071-03	GWB w/OP Texture Tan/Off White	Rm. 330 entry pony wall	NON	MISC	GOOD	ND
22071-04	JC White/Off White	Rm. 330 entry pony wall	NON	MISC	GOOD	ND
22071-04-A	Sub-Sample of 22071-04 Off White Layer	—	FRIABLE	SUR	GOOD	<1%
22071-05	JC White/Off White	Rm. 330 entry pony wall	NON	MISC	GOOD	ND
22071-06	Cove Base w/Adhesive Brown/Yellow	Rm. 330 entry pony wall	NON	MISC	GOOD	ND
22071-07	Cove Base w/Adhesive Brown/Yellow	Rm. 330 entry pony wall	NON	MISC	GOOD	ND
22071-08	Wood Panel Adhesive Yellow	Rm. 330 entry pony wall	NON	MISC	GOOD	ND
22071-09	Wood Panel Adhesive Yellow	Rm. 330 entry pony wall	NON	MISC	GOOD	ND

ABBREVIATIONS

Bold Print —Contains Asbestos	N/A—Not Applicable	MISC—Miscellaneous
P—Poor	ND—None Detected	TSI—Thermal System Insulation
F—Fair	SUR—Surfacing	TR—Trace
G—Good	ACM—Asbestos Containing Material	GWB—Gypsum Wallboard
		JC—Joint Compound

ASBESTOS SURVEY LOG

Client: Spokane Regional Health District IRS Project #: 22071
 Project: SRHD Admin Inspector: Donovan Zundel
 Site: 1101 W. College Ave. Spokane, WA 99201 Inspection Date: 8/7/2020

Year of Construction 1976

Sample No.	Material Tested	Sample Location	Friable/ Non-friable	Type	Condition	ACM%
22071-10	GWB w/OP Texture White/Tan Off White	Rhoades office near entry	NON	MISC	GOOD	ND
22071-10-A	Sub-Sample Of 22071-10 Top Layer Gray/Off White	—	FRIABLE	SUR	GOOD	ND
22071-11	JC Gray/Off White	Rhoades office near entry	NON	MISC	GOOD	ND
22071-12	Cove Base w/Adhesive Brown/Yellow	Rhoades office near entry	NON	MISC	GOOD	ND
22071-13	GWB w/OP Texture White/Tan Off White	Data center near entry	NON	MISC	GOOD	ND
22071-13-A	Sub-Sample Of 22071-13 Top Layer Gray/Off White	—	FRIABLE	SUR	GOOD	ND
22071-14	JC White/Off White	Data center near entry	NON	MISC	GOOD	ND
22071-15	Cove Base w/Adhesive Brown/Yellow	Data center near entry	NON	MISC	GOOD	ND
22071-16	GWB w/OP Texture White/Tan Off White	Data center middle offices (old lab) near entry	NON	MISC	GOOD	ND
22071-16-A	Sub-Sample Of 22071-16 Top Layer Gray/Off White	—	FRIABLE	SUR	GOOD	ND

ABBREVIATIONS

Bold Print—Contains Asbestos P—Poor F—Fair G—Good	N/A—Not Applicable ND—None Detected SUR—Surfacing ACM—Asbestos Containing Material	MISC—Miscellaneous TSI—Thermal System Insulation TR—Trace GWB—Gypsum Wallboard JC—Joint Compound
---	--	--

ASBESTOS SURVEY LOG

Client: Spokane Regional Health District **IRS Project #:** 22071
Project: SRHD Admin **Inspector:** Donovan Zundel
Site: 1101 W. College Ave. Spokane, WA 99201 **Inspection Date:** 8/7/2020
Year of Construction: 1976

Sample No.	Material Tested	Sample Location	Friable/ Non-friable	Type	Condition	ACM%
22071-17	JC White/Off White	Data center middle offices (old lab) near entry	NON	MISC	GOOD	ND
22071-18	Carpet Adhesive Yellow	Data center middle offices (old lab) near entry	NON	MISC	GOOD	ND
22071-19	Carpet Adhesive Yellow	Data center middle offices (old lab) near entry	NON	MISC	GOOD	ND
22071-20	GWB w/OP Texture White/Tan Off White	Communications middle office group near entry	NON	MISC	GOOD	ND
22071-20-A	Sub-Sample Of 22071-13 Top Layer Gray/Off White	—	FRIABLE	SUR	GOOD	ND
22071-21	JC White/Off White	Communications middle office group near entry	NON	MISC	GOOD	ND

ABBREVIATIONS

Bold Print —Contains Asbestos	N/A —Not Applicable	MISC —Miscellaneous
P —Poor	ND —None Detected	TSI —Thermal System Insulation
F —Fair	SUR —Surfacing	TR —Trace
G —Good	ACM —Asbestos Containing Material	GWB —Gypsum Wallboard
		JC —Joint Compound

ASBESTOS SURVEY LOG

Client: Spokane Regional Health District IRS Project #: 22071
Project: SRHD Admin Inspector: Donovan Zundel
Site: 1101 W. College Ave. Spokane, WA 99201 Inspection Date: 8/7/2020

Year of Construction 1976

Sample No.	Material Tested	Sample Location	Friable/ Non-friable	Type	Condition	ACM%
22071-22	Cove Base w/Adhesive Brown/Yellow	Communications middle office group near entry	NON	MISC	GOOD	ND

ABBREVIATIONS

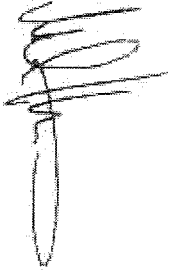
Bold Print —Contains Asbestos	N/A —Not Applicable ND —None Detected SUR —Surfacing	MISC —Miscellaneous TSI —Thermal System Insulation TR —Trace
P —Poor F —Fair G —Good	ACM —Asbestos Containing Material	GWB —Gypsum Wallboard JC —Joint Compound

Appendix B
Inspectors Certification

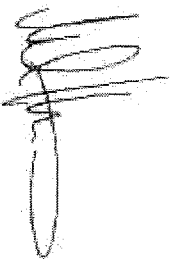
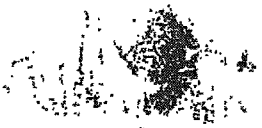
MICRIST ENVIRONMENTAL RESOURCES

Signature

Donovan Zumbel



Michael G. Thomas - Administrator



Donald D. Truine - Principal Inspector

In Successful Course Completion of

EPA AHERA Certified Asbestos Building Inspector Training

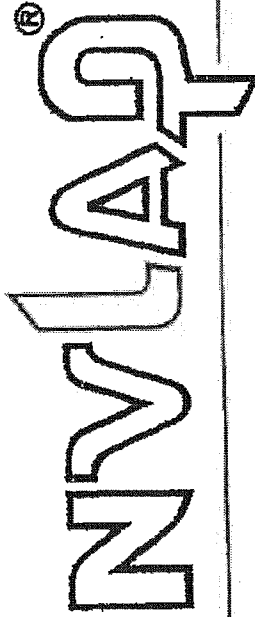
In Accord with TSCA Title II & State of MT DEQ, Trained: Sept 30-Oct 2, 2019 in Spokane Valley, WA

Certification Valid through October 2, 2020 Certification Number: BI-19-007

The above student has completed training as required for recertification under Administrator's Rule of Montana Title 17, Chapter 74, Subchapter 3 (MARM 17.74.362(h))
MICRIST Environmental - P. O. Box 254 Liberty Lake, WA (208) 816-0455 Montana DEC - 1520 East 8th Ave P.O. Box 203801 Helena MT 59620-9801

Appendix C
Laboratory Certification

United States Department of Commerce
National Institute of Standards and Technology



Certificate of Accreditation to ISO/IEC 17025:2017

NVLAP LAB CODE: 101890-0

Mountain Laboratories
Spokane Valley, WA

is accredited by the National Voluntary Laboratory Accreditation Program for specific services listed on the Scope of Accreditation, for:

Asbestos Fiber Analysis

This laboratory is accredited in accordance with the recognized International Standard ISO/IEC 17025:2017. This accreditation demonstrates technical competence for a defined scope and the operation of a laboratory quality management system (refer to joint ISO-ILAC-IAF Communiqué dated January 2009).



David S. Hamlin



SCOPE OF ACCREDITATION TO ISO/IEC 17025:2017

Mountain Laboratories
9922 East Montgomery, Suite 13
Spokane Valley, WA 99206
Ms. Heidi L. McCarthy
Phone: 509-922-1365 Fax: 509-922-1380
Email: heidi@mountainlaboratories.com

ASBESTOS FIBER ANALYSIS

NVLAP LAB CODE 1018

Bulk Asbestos Analysis

<u>Code</u>	<u>Description</u>
18/A01	EPA – 40 CFR Appendix E to Subpart E of Part 763, Interim Method of the Determination of Asbestos in Bulk Insulation Samples
18/A03	EPA 600/R-93/116: Method for the Determination of Asbestos in Bulk Building Materials

A handwritten signature in black ink, appearing to read "Heidi L. McCarthy".

For the National Voluntary Laboratory Accreditation Program

Effective 2019-10-01 through 2020-09-30

IHPAT Round 220
 Proficiency Testing Performance for Participant ID: PAT-101129
 Mountain Laboratories
 9922 E Montgomery Dr Ste 13
 Spokane Valley, WA 99206-4158

Page 1 of 2
 Report Issue Date: 02/15/2020

This report contains your organization's IHPAT Proficiency Analytical Testing results for IHPAT Round 220. It is the participant's responsibility to thoroughly review the information in this final report and to immediately contact the AIHA Proficiency Analytical Testing Programs, in writing, if any errors are found.

IHPAT Results

The final report is comprised of two sections relating to IHPAT Round 220. The first section contains your organization's results listed per analyte, per sample. The second section contains your current performance and performance from the two previous rounds, respectively (where applicable). Summary results for all participants for IHPAT Round 220 are located in a separate report.

Testing Results for IHPAT Round 220

This part of the report contains your organization's results listed per analyte, per sample.

Contaminant	Unit	Result	Ref. Value	Lower Limit	Upper Limit	z-Score	Rating	
Asbestos (ASB)	1000 ³	1	387.956	299	155	492	1.6	A
	1000 ³	2	164.952	113	56	193	2.3	A
	1000 ³	3	299.653	234	140	377	1.4	A
	1000 ³	4	85.35	84	46	133	0.1	A

Statistical Analysis Interpretation Note:

Reference value is the mean of the reference group.

Lower limit = reference value - 3 standard deviations; Upper limit = reference value + 3 standard deviations

z-Score = (reported result - reference value)/standard deviation. Note: z-Scores indicate how far a particular score is away from the mean. A - Acceptable* Analysis; U - Unacceptable Analysis

Fiber data are positively skewed therefore transformations are used to obtain approximately normal distributions. Both the assigned values and acceptance limits are based on consensus of the reference group.

*The acceptability of reported results is based on upper and lower acceptance limits. A reported result may appear acceptable/unacceptable according to z-Score, but be identified as an outlier based upon the acceptance limits. Any non-participation or non-reporting of PAT data will result in unacceptable results (see PAT Programs Participation Policies, Section 2.1.6.2.).

Measurement uncertainty of any assigned value is also available on the respective certificate of analysis for the round.

Technical Comment: None

Appendix D
Laboratory Results



9922 East Montgomery Suite 13
Spokane Valley, WA 99206
(509) 922-1365 • Fax (509) 922-1380



TESTING
NVLAP LAB CODE 101899-0

August 10, 2020

**IRS Environmental
Maureen Fay
PO Box 15216
Spokane Valley, WA 99215-5216**

**Project: 35396
Project #: 22071**

Dear Ms. Fay,

The enclosed report details results for the analysis of the bulk sample(s) submitted to Mountain Laboratories on August 10, 2020. Sample analysis was performed to determine asbestos type and content using Polarized Light Microscopy, supplemented by Dispersion Staining (PLM/DS).

This report includes a summary of the analytical results and chain of custody. Analytical results are only reflective of the samples, which were tested and presented in this report. Mountain Laboratories limits warranty to proper analysis methods and takes no responsibility for sample procurement.

It has been our pleasure providing you with these analytical services. If you have any questions regarding this report, please do not hesitate to call us at (509) 922-1365.

Sincerely,

Heidi L. Porret
Laboratory Manager
Mountain Laboratories
Mountain Laboratories NW, Inc.

Enclosure: 1018.35396.35417H

**MOUNTAIN LABORATORIES
BULK SAMPLE ANALYSIS FOR ASBESTOS**

**IRS Environmental
Maureen Fay
PO Box 15216
Spokane Valley, WA 99215-5216**

**Project: 35396
Project #: 22071**

Test Method: EPA-600/R-93/116: Interim Method for the Determination of Asbestos in Bulk Building Materials. Customer #: 1018

Laboratory No.	B20-35396	B20-35628	B20-35397
Sample ID No.	22071-01	22071-01-A	22071-02
Sample Description	GWB w/OP Texture	Sub-sample of 22071-01 Off White Layer	GWB w/OP Texture
Sample Treatment	Teased/Crushed	Teased/Crushed Heated	Teased/Crushed
Homogeneous	No	No	No
Layered	Yes	Yes	Yes
Fibrous	Yes	No	Yes
Sample Color	Tan/Off White	White/Off White	Tan/Off White
Asbestos Present	No	No	No
Asbestos Type and Percentage	GWB: N.D.	Off White Layer: N.D.	GWB: N.D.
Total % Asbestos	None	None	None
Other Fibrous Material In Sample	Cellulose 5% Glass Fibers <1%		Cellulose 5% Glass Fibers <1%
Non-Fibrous Material	Binder/Filler 5% Mica <1% Gypsum 88%	Gypsum 99% Paint <1% Other 100%	Binder/Filler 5% Mica <1% Gypsum 88%

Date Analyzed: August 10, 2020

Analyzed By: Heidi L. Porret

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**MOUNTAIN LABORATORIES
BULK SAMPLE ANALYSIS FOR ASBESTOS**

**IRS Environmental
Maureen Fay
PO Box 15216
Spokane Valley, WA 99215-5216**

**Project: 35396
Project #: 22071**

Test Method: EPA-600/R-93/116: Interim Method for the Determination of Asbestos in Bulk Building Materials. Customer #: 1018

Laboratory No.	B20-35629	B20-35398	B20-35399
Sample ID No.	22071-02-A	22071-03	22071-04
Sample Description	Sub-sample of 22071-02 Off White Layer	GWB w/OP Texture	JC
Sample Treatment	Teased/Crushed Heated	Teased/Crushed Heated	Teased/Crushed Heated
Homogeneous	No	No	No
Layered	Yes	Yes	Yes
Fibrous	No	Yes	Yes
Sample Color	White/Off White	White/Tan/Off White	White/Off White
Asbestos Present	No	No	No
Asbestos Type and Percentage	Off White Layer: N.D.	GWB: N.D.	White Layer: N.D. Paper Layer: N.D.
Total % Asbestos	None	None	None
Other Fibrous Material In Sample		Cellulose 5% Glass Fibers <1%	Paper Layer: Cellulose 98%
Non-Fibrous Material	Gypsum 99% Paint <1% Other 100%	Binder/Filler 5% Mica <1% Gypsum 87% Paint <1% Other 100% Painted GWB only in sample.	Paper Layer: Binder/Filler 2% White Layer: Gypsum 99% Paint <1% Other 100%

Date Analyzed: August 10, 2020

Analyzed By: Heidi L. Porret

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**IRS Environmental
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Spokane Valley, WA 99215-5216**

**Project: 35396
Project #: 22071**

Test Method: EPA-600/R-93/116: Interim Method for the Determination of Asbestos in Bulk Building Materials. Customer #: 1018

Laboratory No.	B20-35630	B20-35400	B20-35401
Sample ID No.	22071-04-A	22071-05	22071-06
Sample Description	Sub-sample of 22071-04 Off White Layer	JC	Cove Base w/Adhesive
Sample Treatment	Teased/Crushed Heated	Teased/Crushed Heated	Teased/Heated
Homogeneous	Yes	No	No
Layered	No	Yes	Yes
Fibrous	Yes	Yes	No
Sample Color	Off White	White/Off White	Brown/Yellow
Asbestos Present	Yes	No	No
Asbestos Type and Percentage	Off White Layer: Chrysotile <1%	White Layer: N.D. Paper Layer: N.D.	Cove Base: N.D. Yellow Mastic: N.D.
Total % Asbestos	<1%	None	None
Other Fibrous Material In Sample		Paper Layer: Cellulose 98%	
Non-Fibrous Material	Gypsum 99%	Paper Layer: Binder/Filler 2%	Cove Base: Vinyl 100%
		White Layer: Gypsum 99% Paint <1% Other 100%	Yellow Mastic: Other 100%
		Off White Layer too thin to analyze.	

Date Analyzed: August 10, 2020

Analyzed By: Heidi L. Powell

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BULK SAMPLE ANALYSIS FOR ASBESTOS**

**IRS Environmental
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**Project: 35396
Project #: 22071**

Test Method: EPA-600/R-93/116: Interim Method for the Determination of Asbestos in Bulk Building Materials. Customer #: 1018

Laboratory No.	B20-35402	B20-35403	B20-35404
Sample ID No.	22071-07	22071-08	22071-09
Sample Description	Cove Base w/Adhesive	Wood Panel Adhesive	Wood Panel Adhesive
Sample Treatment	Teased/Heated	Teased/Heated	Teased/Heated
Homogeneous	No	Yes	Yes
Layered	Yes	No	No
Fibrous	No	Yes	Yes
Sample Color	Brown/Yellow	Yellow	Yellow
Asbestos Present	No	No	No
Asbestos Type and Percentage	Cove Base: N.D. Yellow Mastic: N.D. Brown Mastic: N.D.	Yellow Mastic: N.D.	Yellow Mastic: N.D.
Total % Asbestos	None	None	None
Other Fibrous Material In Sample			
Non-Fibrous Material	Cove Base: Vinyl 100% Yellow Mastic: Other 100% Brown Mastic: Other 100%	Other 100% Wood Panel Adhesive only as per customer.	Other 100% Wood Panel Adhesive only as per customer.

Date Analyzed: August 10, 2020

Analyzed By: Heidi L. Porret

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BULK SAMPLE ANALYSIS FOR ASBESTOS**

**IRS Environmental
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**Project: 35396
Project #: 22071**

Test Method: EPA-600/R-93/116: Interim Method for the Determination of Asbestos in Bulk Building Materials. Customer #: 1018

Laboratory No.	B20-35405	B20-35631	B20-35406
Sample ID No.	22071-10	22071-10-A	22071-11
Sample Description	GWB w/OP Texture	Sub-sample of 22071-10 Top Layer	JC
Sample Treatment	Teased/Crushed Heated	Teased/Crushed Heated	Teased/Crushed Heated
Homogeneous	No	No	No
Layered	Yes	Yes	Yes
Fibrous	Yes	No	No
Sample Color	White/Tan/Off White	Gray/Off White	Gray/Off White
Asbestos Present	No	No	No
Asbestos Type and Percentage	GWB: N.D.	Top Layer: N.D.	N.D.
Total % Asbestos	None	None	None
Other Fibrous Material In Sample	Cellulose 5% Glass Fibers <1%		
Non-Fibrous Material	Mica <1% Binder/Filler 5% Gypsum 87% Paint <1% Other 100%	Gypsum 99% Paint <1% Other 100%	Gypsum 99% Paint <1% Other 100%

Date Analyzed: August 10, 2020

Analyzed By: Heidi L. Porret

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**MOUNTAIN LABORATORIES
BULK SAMPLE ANALYSIS FOR ASBESTOS**

**IRS Environmental
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Spokane Valley, WA 99215-5216**

**Project: 35396
Project #: 22071**

Test Method: EPA-600/R-93/116: Interim Method for the Determination of Asbestos in Bulk Building Materials. Customer #: 1018

Laboratory No.	B20-35407	B20-35408	B20-35632
Sample ID No.	22071-12	22071-13	22071-13-A
Sample Description	Cove Base w/Adhesive	GWB w/OP Texture	Sub-sample of 22071-13 Top Layer
Sample Treatment	Teased/Heated	Teased/Crushed Heated	Teased/Crushed Heated
Homogeneous	No	No	No
Layered	Yes	Yes	Yes
Fibrous	No	Yes	No
Sample Color	Brown/yellow	White/Tan/Off White	Gray/Off White
Asbestos Present	No	No	No
Asbestos Type and Percentage	Cove Base: N.D. Yellow Mastic: N.D.	GWB: N.D.	Top Layer: N.D.
Total % Asbestos	None	None	None
Other Fibrous Material In Sample		Cellulose 5% Glass Fibers <1%	
Non-Fibrous Material	Cove Base: Vinyl 100% Yellow Mastic: Other 100%	Mica <1% Binder/Filler 5% Gypsum 87% Paint <1% Other 100%	Gypsum 99% Paint <1% Other 100%

Date Analyzed: August 10, 2020

Analyzed By: Heidi L. Porret

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**MOUNTAIN LABORATORIES
BULK SAMPLE ANALYSIS FOR ASBESTOS**

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**Project: 35396
Project #: 22071**

Test Method: EPA-600/R-93/116: Interim Method for the Determination of Asbestos in Bulk Building Materials. Customer #: 1018

Laboratory No.	B20-35409	B20-35410	B20-35411
Sample ID No.	22071-14	22071-15	22071-16
Sample Description	JC	Cove Base w/Adhesive	GWB w/OP Texture
Sample Treatment	Teased/Crushed Heated	Teased/Heated	Teased/Crushed Heated
Homogeneous	No	No	No
Layered	Yes	Yes	Yes
Fibrous	No	No	Yes
Sample Color	White/Off White	Brown/Yellow	White/Tan/Off White
Asbestos Present	No	No	No
Asbestos Type and Percentage	N.D.	Cove Base: N.D. Yellow Mastic: N.D.	GWB: N.D.
Total % Asbestos	None	None	None
Other Fibrous Material In Sample			Cellulose 5% Glass Fibers <1%
Non-Fibrous Material	Gypsum 99% Paint <1% Other 100%	Cove Base: Vinyl 100% Yellow Mastic: Other 100%	Mica <1% Binder/Filler 5% Gypsum 87% Paint <1% Other 100%

Date Analyzed: August 10, 2020

Analyzed By: Heidi L. Porret

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BULK SAMPLE ANALYSIS FOR ASBESTOS**

**IRS Environmental
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**Project: 35396
Project #: 22071**

Test Method: EPA-600/R-93/116: Interim Method for the Determination of Asbestos in Bulk Building Materials.

Customer #: 1018

Laboratory No.	B20-35633	B20-35412	B20-35413
Sample ID No.	22071-16-A	22071-17	22071-18
Sample Description	Sub-sample of 22071-16 Top Layer	JC	Carpet Adhesive
Sample Treatment	Teased/Crushed Heated	Teased/Crushed Heated	Teased/Heated
Homogeneous	No	No	Yes
Layered	Yes	Yes	No
Fibrous	No	Yes	No
Sample Color	Gray/Off White	White/Off White	Yellow
Asbestos Present	No	No	No
Asbestos Type and Percentage	Top Layer: N.D.	2 Off White Layers: N.D. Paper Layer: N.D.	Yellow Mastic: N.D.
Total % Asbestos	None	None	None
Other Fibrous Material In Sample		Paper Layer: Cellulose 98%	
Non-Fibrous Material	Gypsum 99% Paint <1% Other 100%	Paper Layer: Binder/Filler 2% 2 Off White Layers: Gypsum 100%	Other 100% Carpet Adhesive only as per customer.

Date Analyzed: August 10, 2020

Analyzed By: Heidi L. Porret

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BULK SAMPLE ANALYSIS FOR ASBESTOS**

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**Project: 35396
Project #: 22071**

Test Method: EPA-600/R-93/116: Interim Method for the Determination of Asbestos in Bulk Building Materials.

Customer #: 1018

Laboratory No.	B20-35414	B20-35415	B20-35634
Sample ID No.	22071-19	22071-20	22071-20-A
Sample Description	Carpet Adhesive	GWB w/OP Texture	Sub-sample of 22071-20 Top Layer
Sample Treatment	Teased/Heated	Teased/Crushed	Teased/Crushed Heated
Homogeneous	Yes	No	No
Layered	No	Yes	Yes
Fibrous	No	Yes	No
Sample Color	Yellow	Tan/Off White	Brown/Off White
Asbestos Present	No	No	No
Asbestos Type and Percentage	Yellow Mastic: N.D.	GWB: N.D.	Top Layer: N.D.
Total % Asbestos	None	None	None
Other Fibrous Material In Sample		Cellulose 5% Glass Fibers <1%	
Non-Fibrous Material	Other 100% Carpet Adhesive only as per customer.	Binder/Filler 5% Gypsum 89%	Gypsum 99% Paint <1% Other 100%

Date Analyzed: August 10, 2020

Analyzed By: Heidi L. Porret

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BULK SAMPLE ANALYSIS FOR ASBESTOS**

**IRS Environmental
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Spokane Valley, WA 99215-5216**

**Project: 35396
Project #: 22071**

Test Method: EPA-600/R-93/116: Interim Method for the Determination of Asbestos in Bulk Building Materials.

Customer #: 1018

Laboratory No.	B20-35416	B20-35417	
Sample ID No.	22071-21	22071-22	
Sample Description	JC	Cove Base w/Adhesive	
Sample Treatment	Teased/Crushed Heated	Teased/Heated	
Homogeneous	No	No	
Layered	Yes	Yes	
Fibrous	No	No	
Sample Color	Brown/Off White	Brown/Yellow	
Asbestos Present	No	No	
Asbestos Type and Percentage	N.D.	Cove Base: N.D. Yellow Mastic: N.D.	
Total % Asbestos	None	None	
Other Fibrous Material In Sample			
Non-Fibrous Material	Gypsum 99% Paint <1% Other 100%	Cove Base: Vinyl 100% Yellow Mastic: Other 100%	

Date Analyzed: August 10, 2020

Analyzed By: Heidi L. Porret

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CHAIN OF CUSTODY RECORD

Mountain Laboratories
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 Phone: 715-261-1100
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 E-Mail: info@mountainlabs.com

Billing Information (if different)
 IRS Environmental

Point of Sale
 Date: 8/16/20
 Results:
 22071

FAA: _____
 PHONO: _____
 E-MAIL: info@mountainlabs.com
 NAME: _____

SAMPLE #	SAMPLE DESCRIPTION ID	DATE TIME RECEIVED	ANALYSIS REQUIRED			REMARKS	RESULTS
			422 - SPM/HR	423 - SPM/HR	424 - SPM/HR		
22071-14	R	8/16/2020	X	X	X		7:48 HR
22071-15	Cove Beach Adhesive	8/16/2020	X	X	X		7:3 Day
22071-16	Cove Beach Adhesive	8/16/2020	X	X	X		7:5 Day
22071-17	JC	8/16/2020	X	X	X		
22071-18	Cove Beach Adhesive	8/16/2020	X	X	X		
22071-19	Cove Beach Adhesive	8/16/2020	X	X	X		
22071-20	OWB COP Testing	8/16/2020	X	X	X		
22071-21	JC	8/16/2020	X	X	X		
22071-22	Cove Beach Adhesive	8/16/2020	X	X	X		

IRS Environmental Aesth Division

RELEASED BY (Signature)	DELIVERY METHOD	RECEIVED BY (Signature)	COMPANY	DATE TIME RECEIVED	CONDITION
<i>[Signature]</i>	HAND	<i>Chadley</i>	Mountain Laboratories	8/16/20	Good

8/16/20